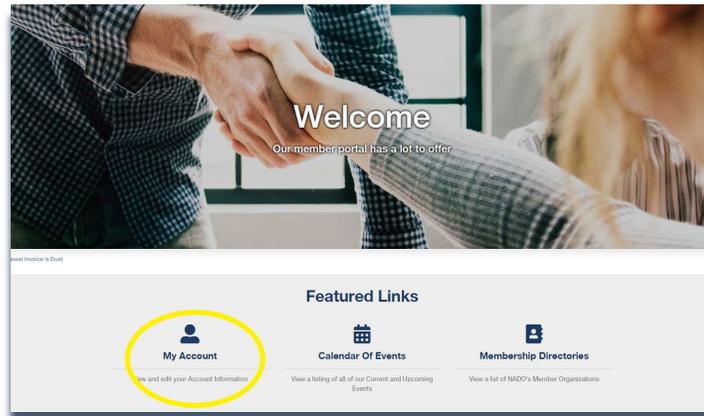
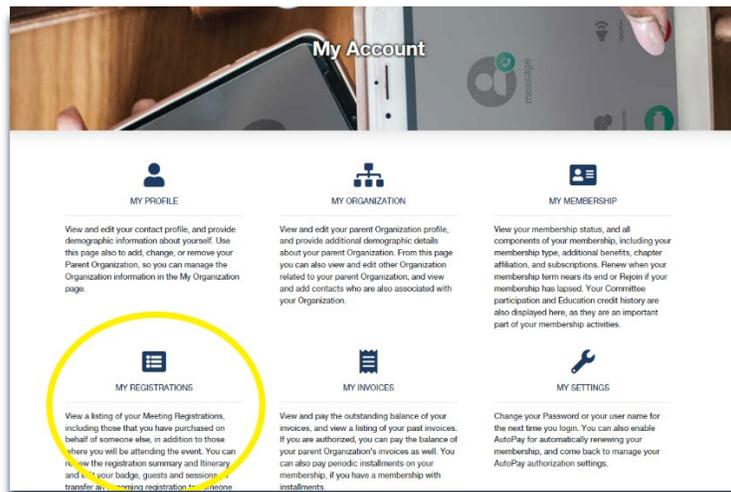


Adding a mobile workshop to an existing SWREDA registration

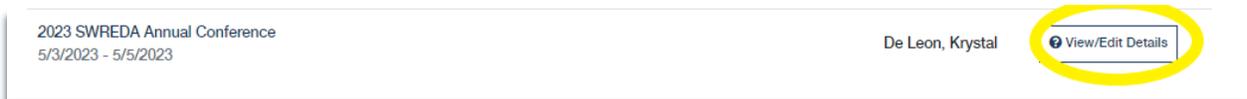
1) After logging into my.nado.org, click on 'my account'.



2) On the 'my account' page, select 'my registrations'.



3) On your registration page, select 'view/edit details', next to the 2023 SWREDA Conference registrations.



- 4) A window will pop up showing your registration. Click the 'edit' button next to your name.

View Details

De Leon, Krysta [Edit](#)

SWREDA Staff Registration
Operations Manager

Total: \$0.00

[See questions](#)

Type	Item	Quantity	Fees
Registration	SWREDA Staff Registration	1	\$0.00
Subtotal			\$0.00

Total for all registrants and guests: \$0.00

Close

- 5) This will open your registration so you can edit it. To add a mobile workshop, click the 'next step' button, and it will take you to the 'sessions' section.

2023 SWREDA Annual Conference - SWREDA Staff Registration
Wednesday, May 03, 2023 - Friday, May 05, 2023
Registrant: De Leon, Krysta

Global - Navigation Tabs

1 ATTENDEE(S) 2 SESSIONS 3 GUESTS 4 CHECKOUT

Global - Navigation Bar

Previous Next Step

Headings/Registration - Edit Participant

Edit Participant

Please feel free to edit this badge information as needed. Note that any changes that you make to this badge only apply to this registration. If you need to make permanent changes to your contact information please update your profile as well.

Badge Name
Krysta

Prefix

First Name
Krysta

Middle Name

Last Name
De Leon

Suffix

Title
Operations Manager

Organization Name

6) Select the workshop you want to add and click 'next step'.

2023 SWREDA Annual Conference - SWREDA Staff Registration
Wednesday, May 03, 2023 - Friday, May 05, 2023
Registrant: De Leon, Krystal

Global - Navigation Tabs
1 ATTENDEE(S) 2 **SESSIONS** 3 GUESTS 4 CHECKOUT

Global - Navigation Bar
- Previous **Next Step** -

MeetingRegistration - Single - Select Sessions
Event Sessions

May 02, 2023
01:00 PM
 Executive Directors Institute - Ends at 5:00 PM
Executive Directors Institute on Tuesday, May 2, from 1:00 to 5:00 p.m. EDD Executive Directors, whether new to their organization, mid-career, or a seasoned professional, will find this to be an informative and timely opportunity to enhance your leadership skills.

May 04, 2023
09:30 AM
 Ready, Set, Action: Nims Center Studios \$35.00 Ends at 12:00 PM
With almost 100,000-squares feet, the Nims Center Studios has five stages, four green screens, over 40 production offices and editing suites, a mixing room, and state-of-the-art sound and film equipment. Along with several other film production sites in Louisiana, the Nims Center has helped increase the state's visibility as a go-to location for filming movies and television shows. With funding from EDA, the studios were expanded through include a 5,000-square foot incubator facility where young and talented film industry entrepreneurs now work and UNO students, staff and alumni are able to take advantage of the studios' technology, industry internships and project development opportunities. The workshop will include a tour of the facility, and a presentation from key staff about the Center and its impact on the city, state and regional economies. The Nims Center, along with RPC of New Orleans and the University of New Orleans received a Star of the Southwest Award in 2016. Limited to 25 attendees, additional fee of \$35; pre-registration is required. Meet in the hotel lobby at 9:30 a.m. as the bus will depart promptly at 10:40 a.m. It will return to the hotel in time for the noon luncheon.

01:45 PM
 Café Reconcile Builds Hope and Changes Lives \$35.00 Ends at 4:00 PM
Café Reconcile provides paid workforce development training to young adults interested in seeking careers in the hospitality field. The students prepare "soul-filled local dishes" in this destination, which is a favorite among New Orleanians. Founded in 1996, the program has three priorities: support young adults in the development of their self-confidence, help them attain financial stability, and earn education or employment opportunities suited to their skills sets. Café Reconcile's workforce program has seen over 2,000 young adults (between the ages of 16 and 24) graduate. During this workshop you will learn about the program and enjoy a sampling of their delicious desserts. Limited to 20 attendees, additional fee of \$35; pre-registration is required. Meet in the hotel lobby at 1:30 p.m. as the bus will depart promptly at 1:45 p.m. It will return to the hotel in time for the Star of the Southwest Reception.

7) This will bring you to the checkout page. Once you hit check-out, you can choose to pay now or later (the same options as when you originally registered).

2023 SWREDA Annual Conference - SWREDA Staff Registration
Wednesday, May 03, 2023 - Friday, May 05, 2023
Registrant: De Leon, Krystal

Global - Navigation Tabs
1 ATTENDEE(S) 2 SESSIONS 3 GUESTS 4 **CHECKOUT**

Global - Navigation Bar
- Previous **Checkout** -

MeetingRegistration - Summary of Changes
Summary of Session Changes

Type of change	Registration / Session	Fees
De Leon, Krystal - Add	Ready, Set, Action: Nims Center Studios	\$35.00
		Total: \$35.00

Global - Navigation Bar
- Previous **Checkout** -

8) Follow the payment prompts until you get to the order confirmation page. Now you are registered for the workshop!

ShoppingCart - Shopping Cart

Please scroll down to the "Next" button to proceed with the checkout process. If you do not need to select a billing address, shipping address or shipping method, you can click "Express Checkout" below  to go directly to the payment form.

SHOPPING CART ADDRESS DELIVERY PAYMENT CONFIRMATION

Order Confirmation

Thank you for your purchase!

Order: SC-C-041777-ZH089
Order # purchase #192289
Payment:
Bill To: National Association of Development Organizations
Bill Code:
PO #:

Bill To Address
Joe C. Maloney
122 C Street, NW, Suite 830
Washington, DC 20001-1037

Invoice	Product	Price per unit	Quantity	Discount	Taxes	Charges
INV-21987-RDGGG2	Ready, Set, Action: Nara Center Studies - De Leon, Krystal	\$35.00	1	\$0.00	\$0.00	\$35.00
						Total Charges \$35.00
						Sales Tax \$0.00
						Order Total \$35.00
						Gift Card \$0.00
						Previous Payments \$0.00
						Payment \$0.00
						Balance Due \$35.00

Done