



The National Association of Development Organizations (NADO) is accepting proposals from organizations to provide consulting to assist in the coordination of RPO America, a NADO affiliate organization which serves as the national professional association for regional and rural transportation planning professionals, practitioners, and other interested stakeholders. RPO America was formed in 2006 and is led by a national RPO Council of Peers. The RPO Council provides advice, input, and ideas to the NADO Board of Directors, transportation policy task force and management. Our goal in this engagement is to strengthen our professional development offerings and better organize and support the Council of Peers. We invite your institution and organization to submit a proposal to us by January 31, 2023. A description of our organization, the services needed, and other pertinent information follows.

Background of NADO

NADO is a 501(c)(4) organization whose purpose is to provide advocacy, education, research, and training for the nation's regional development organizations. NADO has approximately 350 members nationwide, with annual revenue consisting of membership dues, registration fees and other miscellaneous income.

NADO operates on calendar year. You can learn more about our organization at www.nado.org.

Services to Be Performed

The successful applicant will perform the following tasks:

1. Work with NADO's Executive Director to access and identify needs of the RPO America members.
2. Assist in the planning of the National Regional Transportation Conference.
3. Plan and attend periodic virtual meetings with RPO Council of Peers.
4. Attend NADO Annual Training Conference and Washington Conference to provide support to NADO staff.
5. Serve as a resource to NADO members regarding transportation-related issues.
6. Work with NADO to identify and recruit potential members for RPO America.
7. Assist in the development of federal transportation-related legislative priorities.

Response to The Request for Proposal

In responding to this request, we request the following information:

1. Detail your institution/organization's experience in working with regional development organizations, transportation agencies, economic development districts, local development districts, EDA-designated university centers, or other community and economic development organizations.

2. Provide information on whether you provide services to any related industry associations or groups.
3. Discuss commitments you will make to staff continuity.
4. Develop a work plan detailing how your institution/organization will implement the project.
5. Outline your organization's experience with professional and executive education programs for public, private, and not-for-profit organizations.
6. Identify the partner/manager who will be assigned to our project should you be the successful consultant. Please provide appropriate biographies and highlight any experience in working with community and economic development groups.
7. Set forth your fee proposal for the project with a budget narrative of how you will accomplish the scope of work.
8. Provide the names and contact information for organizations who can provide input on successful partnerships with your institution/organization.
9. Describe how and why your institution/organization is different from others being considered, and why your selection as a consultant is the best decision we could make.

Expectation of Award

The maximum anticipated cost of these services is approximately \$25,000. The term of the proposed contract is one year with the opportunity to renew annually with the agreement of both parties. Anticipated selection of consultant is prior to February 15, 2023.

Evaluation of Proposals

NADO will evaluate proposals on a qualitative basis. This includes our review of the proposal submitted, related materials, interviews with project staff to be assigned to our organization, results of discussions with other clients, and the institutions and organization's completeness and timeliness in its response to us.

Please submit your response to this request for proposal via email to jmckinney@nado.org prior to January 31, 2023.



Joe McKinney
NADO Executive Director