

**WEST VIRGINIA RPDC V  
MID-OHIO VALLEY REGIONAL COUNCIL**

**REGIONAL DEVELOPMENT PLAN AND  
COMPREHENSIVE ECONOMIC  
DEVELOPMENT STRATEGY**

**RDP 2012**



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# RDP 2012 | COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

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# CHAPTER 1

## BACKGROUND

## INTRODUCTION | MID-OHIO VALLEY REGIONAL COUNCIL



The Mid-Ohio Valley Regional Council (MOVRC) located in downtown Parkersburg, West Virginia participates in two regional planning programs to serve an eight county area. The MOVRC is a Local Development District (LDD) under the Appalachian Regional Commission (ARC) and an Economic Development District (EDD) under the U.S. Department of Commerce, Economic Development Administration (EDA). The MOVRC provides planning, economic and community development assistance to Calhoun, Jackson, Pleasants, Ritchie, Roane, Tyler, Wirt and Wood Counties.

Within this document, we will highlight some of the activities that the MOVRC has pursued through the 2008 to 2012 fiscal years. We will also reflect changes that have occurred within the region and their impact on the stated short and long term goals of the organization's strategic plan. This document will serve as the Annual Report on progress in implementing stated goals of both the Regional Development Plan (RDP) and the Comprehensive Economic Development Strategy (CEDS) required by the ARC and the EDA respectively.



## GEOGRAPHY | OUR REGION WITHIN WEST VIRGINIA



Data Provided by Google; Map data ©Google

The Mid-Ohio Valley Region occupies 2,672 square miles within the Appalachian Plateau Province which extends from central New York State to Alabama and includes the entire western portion of West Virginia. It is a distinct geologic region having a characteristic surface topography consisting of broad lowlands and river terraces that end abruptly in steep hill slopes and narrow valleys. The elevation ranges from 572 feet above mean sea level at the Ohio River near Parkersburg to 1,300 feet in the eastern part of the region.

Within this region, landforms provide spatially similar geologic, soil, and vegetation units which result in similar natural processes occurring within an area. This concurrence of processes allows us to characterize natural landform areas as those areas in which similar processes are producing similar topographic forms. The relationship between processes and landform results in distinct areas along the Ohio and Little Kanawha Rivers, exhibiting similar processes and sharing similar characteristics. The upland areas found in the eastern sections of the Mid-Ohio Valley Region away from the river valleys are characterized by a different set of attributes.

Clearly, the Ohio River Valley together with its junction at the Little Kanawha River represents a distinct natural area of wide vistas ending in steep and narrow hills. The alluvium deposited here during the present geologic era has accumulated a characteristic soil layer and resulting vegetation. The comparatively open topography has encouraged an intensive land use consisting of a mix of agriculture, industry, and commerce along with residential homes. The Little Kanawha River, Middle Island Creek, and Mill Creek all narrow as one looks eastward. The slopes become steeper as the elevation increases with a resulting increase in runoff and faster flow.

The upland landform is defined as those areas above 1,000 feet in elevation. It makes up the largest portion of the inland plateau and consists mostly of steep ridges and narrow valleys. Slope is mostly above 15% resulting in steep-sloping soils on hilly uplands. Agriculture is restricted to ridge farms with some vegetation on the steeper slopes. Within this compact area forms a diversity of land and economic uses as well as challenges for transportation and infrastructure that our region must take on each year.

## TRANSPORTATION | REGIONAL OVERVIEW

A variety of transportation facilities serve the Mid-Ohio Valley Region and are an integral component of our Regional Development Plan. The highway network is the primary mode of transport within the region as it provides essential links between land uses and other modes of travel. The main regional links include Interstate 77 which runs north and south between Cleveland, Ohio and Columbia, South Carolina, and US Route 50 (Corridor D), which runs east and west between Cincinnati, Ohio, and Clarksburg, West Virginia. The more isolated municipalities are connected to highway access via state routes. Many of these routes are several decades old; however, they are rather well maintained. The American Recovery and Reinvestment Act of 2009 brought forth multiple improvements projects to the region's rural roads, maintaining structural integrity and safety throughout the Mid-Ohio Valley Region.

Railway has been a prominent mode of transportation for commerce and travel not only in our region but the entire state. Before the turn of the 20<sup>th</sup> century, West Virginia's coal, timber, oil and natural gas were nearly inaccessible. Railroad construction allowed access to these resources, the materials that drove the nation's Industrial Age. As American factories became mechanized, the railroads hauled West Virginia's coal to heat the furnaces; a business that continues to this day. Currently, the Mid-Ohio Valley Region is served in an intermodal capacity by the CSX Transportation railroad and numerous river operations along the Ohio River. Various tourism railways are also available throughout the year.

In addition to these, air travel has been an up and coming component within the last thirty years. The Mid-Ohio Valley Regional Airport provides air transportation to several major international air service hubs such as Cleveland Hopkins International Airport at Cleveland, Ohio, Port Columbus International at Columbus, Ohio, and Dulles International Airport at Sterling, Virginia. Several county airports operate throughout the region as well and the Mid-Ohio Valley Regional Council continues to secure funding for these airports as a means to promote intermodal transportation in our region.



## POPULATION AND ECONOMY | STATE OVERVIEW

West Virginia is one of 50 states in the United States (ranks include the District of Columbia). It has 24,077.70 square miles in land area and a population density of 77.10 per square mile. In the last three decades of the 1900s its population grew by 3.7%. On the most recent census form, 98.5% of the population reported only one race, with 3.4% of these reporting African-American. The population of this state is 1.2% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.90 persons.

In 2010 health care and social assistance was the largest of 20 major sectors. The state had an average wage per job of \$37,681 and per capita income grew by 18.4% between 1999 and 2009 (adjusted for inflation).

People & Income Overview (By Place of Residence)	State Value	Rank in U.S.	Industry Overview (2010) (By Place of Work)	State Value	Rank in U.S.
Population (2011)	1,855,364	<a href="#">37</a>	Covered Employment	692,285	<a href="#">40</a>
Growth (%) since 2010 Census	0.1%	<a href="#">45</a>	Average wage per job	\$37,681	<a href="#">44</a>
Households (2010)	763,831	<a href="#">38</a>	Manufacturing - % all jobs in State	7.1%	<a href="#">36</a>
Labor Force (persons) (2010)	782,340	<a href="#">39</a>	Average wage per job	\$49,965	<a href="#">36</a>
Unemployment Rate (2010)	9.1	<a href="#">24</a>	Transportation & Warehousing - % all jobs in State	3.0%	<a href="#">43</a>
Per Capita Personal Income (2009)	\$32,080	<a href="#">48</a>	Average wage per job	\$44,169	<a href="#">27</a>
Median Household Income (2010)	\$38,241	<a href="#">50</a>	Health Care, Social Assist. - % all jobs in State	18.3%	<a href="#">1</a>
Poverty Rate (2010)	18.2	<a href="#">8</a>	Average wage per job	\$37,719	<a href="#">50</a>
H.S. Diploma or More - % of Adults 25+ (2010 ACS 5yr)	81.9	<a href="#">44</a>	Finance and Insurance - % all jobs in State	2.8%	<a href="#">46</a>
Bachelor's Deg. or More - % of Adults 25+ (2010 ACS 5yr)	17.3	<a href="#">52</a>	Average wage per job	\$42,555	<a href="#">52</a>

Data Provided by Stats America; STATS America is a service of the Indiana Business Research Center at Indiana University's Kelley School of Business: [www.ibrc.indiana.edu](http://www.ibrc.indiana.edu). This initiative is funded in part by the U.S. Commerce Department's Economic Development Administration and Indiana University.

## POPULATION AND ECONOMY | REGIONAL OVERVIEW

The Mid-Ohio Valley Region, comprised of eight counties, has 2672.10 square miles in land area and a total population of 171,164. Population density ranges from 22.70 per square mile in the more rural areas to 237.20 per square mile in the less rural areas; a region-wide average of 62.38 per square mile. In the last three decades of the 1900s its population decreased by 1.5%. On the most recent census form, 99.09% of the population reported only one race, with 0.45% of these reporting African-American. The population of this region is 0.65% Hispanic (of any race). The average household size is 2.38 persons compared to an average family size of 2.84 persons.

In 2010 health care and social assistance was the largest of 20 major sectors. The region had an average wage per job of \$33,315 and per capita income grew by 16.5% between 1999 and 2009 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Regional Totals & Average Values	Industry Overview (2010) (By Place of Work)	Regional Totals & Average Values
Population (2011)	171,660	Covered Employment	58,446
Growth (%) since 2010 Census	-0.001875	Average wage per job	\$33,315
Households (2010)	71,442	Manufacturing - % all jobs in County	14.53%
Labor Force (persons) (2010)	70,861	Average wage per job	\$49,398
Unemployment Rate (2010)	9.9287	Transportation & Warehousing - % all jobs in County	1.96%
Per Capita Personal Income (2010)	\$26,232	Average wage per job	\$39,762
Median Household Income (2010)	\$35,780	Health Care, Social Assist. - % all jobs in County	17.54%
Poverty Rate (2010)	19.55	Average wage per job	\$25,107
H.S. Diploma or More - % of Adults 25+ (2010 ACS 5yr)	81.3125	Finance and Insurance - % all jobs in County	3.30%
Bachelor's Deg. or More - % of Adults 25+ (2010 ACS 5yr)	11.3375	Average wage per job	\$33,398

Data Provided by Stats America; STATS America is a service of the Indiana Business Research Center at Indiana University's Kelley School of Business: [www.ibrc.indiana.edu](http://www.ibrc.indiana.edu). This initiative is funded in part by the U.S. Commerce Department's Economic Development Administration and Indiana University.

## RESOURCES | ENVIRONMENT & ENERGY

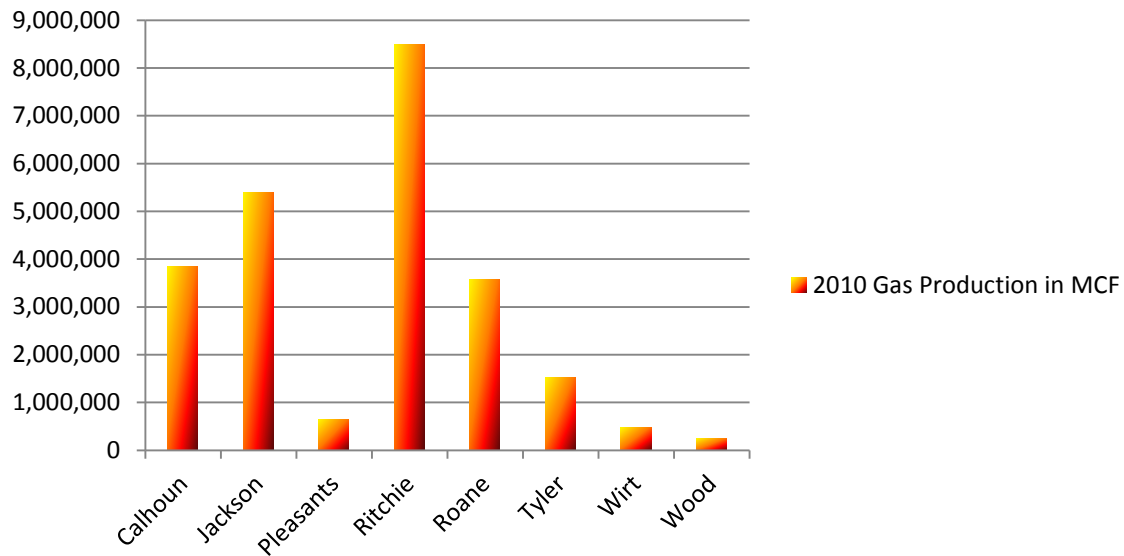
Over the last several years, energy production, conservation, and consumption were more emphasized throughout the state and the regions. The MOVRC has kept energy a topic of discussion at every monthly board meeting since 2010 with the goal of highlighting the possibilities of increasing financial capital through savings and promoting environmental awareness.

The Mid-Ohio Valley Region does not have a coal mining industry to readily supply the local energy grid; a rare situation in West Virginia where 99% of generated electricity is from coal. The hubs of energy production in the Mid-Ohio Valley Region are established along the Ohio River, from Wood County to Pleasants County. One such facility, the Pleasants Power Station in Belmont, Pleasants County, generates nearly 1,300 megawatts of power from coal. Although coal is purchased and brought into the region for energy production, the region also relies on natural gas and hydroelectricity as well.

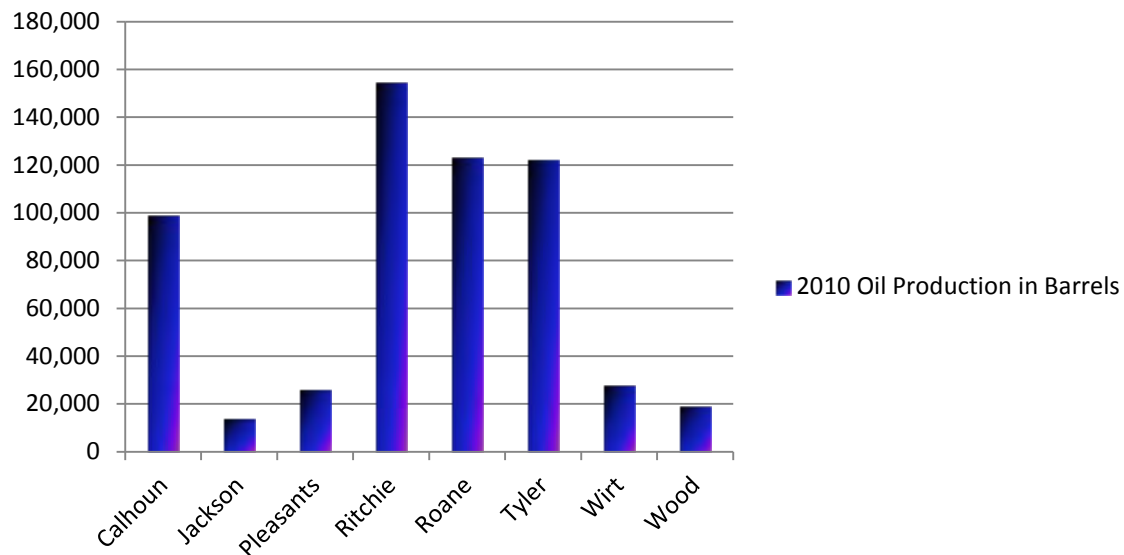
Natural gas exploration has been a staple industry in West Virginia for over 150 years. Recent endeavors in shale gas drilling, namely Marcellus and Utica, have become a significant source of new jobs in the state. According to the West Virginia Oil and Natural Gas Association's 2010 statewide report, West Virginia has the second largest coverage of gas production and gas condensate in the nation with almost 55,000 wells. Total production state wide in 2010 was at an impressive record of 287,257,781 gas MCF (1000 cubic feet) and this amount is increasing each year due to successful wells. The state also produced 1,841,787 barrels of oil which was used locally and exported to produce various products. Oil and gas wells have been drilled in 53 of the state's 55 counties; the majority of these wells are concentrated in West Virginia's northern panhandle.

In comparison to the production numbers of the state, the Mid-Ohio Valley Region has done almost double the regional average in the production of oil and slightly below the regional average in the production of gas.

## 2010 Gas Production in MCF



## 2010 Oil Production in Barrels



In the Mid-Ohio Valley Region, one recurring topic in energy is shale gas drilling. The extent of the shale and its abundance in natural gas in our region has recently been determined via a West Virginia Geological and Economic Survey report which is attached at the end of this chapter. While drilling operations are just starting to crop up in the Mid-Ohio Valley region, companies specializing in obtaining and managing leases have been operating and providing significant employment. In 2012, there are thousands of gas wells drilled by various companies in West Virginia, sustaining jobs in the regions throughout the state.

#### **Shale Gas Drilling in West Virginia:**

- West Virginia is the only net exporter of natural gas east of the Mississippi River; shale gas is estimated to be the second largest natural gas discovery in the entire world
- Each plant costs at least \$3.2 billion in capital investment
- Since January 2011, oil and gas extraction job growth has risen by 26,300
- Studies show that shale drilling could create 280,000 jobs and could produce \$6 billion in government revenue
- Each gas well generates about \$4 million in economic opportunities from shale gas development activities
- Research identifies 7,500 wells producing 1.9 million barrels of oil and 40,500 wells producing 191.6 billion cubic feet of natural gas

The MOVRC and Appalachian Regional Commission (ARC) have steadily increased efforts to promote energy efficiency and cost effective practices throughout the region. ARC and the US Green Building Council (USGBC) are working together toward the goal of providing energy efficiency and sustainability training to the Regional Councils throughout the state. One of the programs that the MOVRC has participated in is the Leadership in Energy and Environmental Design (LEED). LEED is an internationally recognized building certification system that provides verification that a building was designed and built using strategies intended to improve performance in metrics such as energy savings, water efficiency, CO2 emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts. LEED was developed by the USGBC for the intention of providing building owners and operators a concise framework for identifying and implementing practical and measurable green building design, construction, operations and maintenance solutions.



# CHAPTER 2

## ANALYSIS OF ECONOMIC PROBLEMS AND OPPORTUNITIES

## PAST, PRESENT AND FUTURE | ECONOMIC DEVELOPMENT INVESTMENTS IN OUR REGION

Wood, Pleasants, and Jackson counties have had a greater diversity of industry previously allowing those counties to survive through recessions. Smaller counties have had a more limited industrial base, frequently dependent on declining industries. All eight counties have seen industry changes in the last decade. Gains in one county seem to be off-set by losses in neighboring counties. The Mid-Ohio Valley Region, as similarly observed in other regions of West Virginia, education / government has been the largest employer consistently through the last three censuses.

The region's newest hydroelectric facility, capable of providing 35 megawatts of renewable energy, is being built at the Willow Island Locks and Dam in Pleasants County. The Willow Island Hydroelectric Plant is one of the six upcoming endeavors by American Municipal Power, Inc. (AMP) along the Ohio River. Combined, the projects now under construction will add 300 MW of renewable generation capacity, and are creating jobs and economic development in the region. The \$300 million Willow Island project will employ 200-400 construction workers and provide seven to nine permanent operating positions. The project is expected to finish construction and begin operating in late 2014.

AMP's hydroelectric generation development efforts build on the success of the Belleville Hydroelectric Plant, operating on the Ohio River at the Belleville Locks and Dams, near Belleville, West Virginia. For more than a decade the Belleville Hydro Electric Station has been operating at the Belleville Dam, Wood County. The facility produces more than 42 megawatts of hydroelectric power. Built by AMP and owned by a joint venture of AMP member communities, the Belleville Hydroelectric Plant began commercial operation in 1999. The facility has exceeded projections in terms of energy generation and cost of power, and plant operators have been recognized nationally for the safe and efficient plant management.

The real economic potential of the Marcellus and Utica gas fields lies with processing of the natural gas. Gas in this field is known as "wet" gas, meaning that it contains propane, ethane, etc. which can be stripped from the gas before it is sent on to the market. The ethane can then be "cracked" to produce ethylene, which is a necessary ingredient of nearly every plastic product. A cracker plant is a multi-billion dollar investment that would produce upwards of 10,000 construction jobs and approximately 500 permanent jobs. More importantly, the availability of ethylene has the potential for attracting "downstream" plastics manufacturers which could create thousands of jobs.

It appears that there is high potential that one or more cracker plants will be built in the Appalachian gas field. While the Mid-Ohio Valley is competing for such a facility, it is equally important that the region be prepared to compete for the ancillary development, regardless of where the cracker is located.

In 2009, the West Virginia Department of Energy's (WVDOE) Energy Efficiency and Conservation Block Grant (EECBG) was awarded to the Mid-Ohio Valley Region. The EECBG program provided funding for municipalities throughout the region to conduct projects that are energy efficient, cost effective, and environmentally conscious. This program was funded by a grant comprised of various funding sources including the American Recovery and Reinvestment Act. The MOVRC worked together with the WVDOE as well as engineers, architects, and construction contractors throughout the eight counties in determining energy efficient and cost effective solutions for these projects. The application was quite competitive and required performance metrics ranging from energy type efficiency to CO2 emissions reduction. Our EECBG projects consisted of the replacement of HVAC units, lightning, and windows in public buildings throughout the region. Many of these buildings are historic courthouses and city halls, and so, precautions were taken in making sure that the EECBG projects would not affect the structural or aesthetic integrity of these buildings. Before any of these projects began the EECBG application process, the MOVRC coordinated a preliminary assessment with the West Virginia Division of Culture and History's State Historic and Preservation Office (SHPO). Proceeding the review and approval process by the MOVRC, SHPO, and the WVDOE, thirteen projects were deemed eligible and the WVDOE awarded the MOVRC with an \$806,175 grant to fund the various projects.

In 2011, the MOVRC developed a program to use remaining construction contingency funds in the amount \$69,648 as a "second phase" for other energy efficiency projects. These projects are estimated to save local government units a total of \$12,000 annually and reduce electrical usage by 85,000 kilowatt hours. A significant decrease in carbon emission and natural gas usage are expected as well. The "second phase" of EECBG projects completed in early 2012 and the MOVRC plans to partner with the WVDOE in assisting project sponsors with energy assessment and utility data tracking.

## ANALYSIS | ECONOMIC CLUSTERS WITHIN OUR REGION

Each year, the MOVRC completes a Regional Development Plan to present our goals, challenges, strengths and weaknesses on a county by county basis as well as the region as a whole. The current economy has inspired us to identify the clusters in our region and consider measures necessary to maintain the prevailing clusters and strengthen the smaller ones. With the assistance of the US Economic Development Administration (EDA) and the National Organization of Development Organizations (NADO), we've been able to collect data that approximates the number of establishments, employment, and wages paid within a cluster. Below is a list of the top five clusters based on established industries in the Mid-Ohio Valley Region:

1. Business & Financial Services
2. Energy (Fossil & Renewable)
3. Biomedical/Biotechnical (Life Sciences)
4. Arts, Entertainment, Recreation & Visitor Industries
5. Transportation and Logistics

Description	QCEW* Cluster - Establishment	Industry Cluster - Establishment LQ**	QCEW* Cluster - Employment	Industry Cluster - Employment LQ**	QCEW* Cluster - Wages	Industry Cluster - Annual Wages LQ**
Total All Industries	1613		33961		\$1,730,833,589	
Business & Financial Services	384	0.61	2474	0.48	\$110,634,171	0.35
Energy (Fossil & Renewable)	354	2.01	3377	1.30	\$193,596,032	1.39
Biomedical/Biotechnical (Life Sciences)	155	1.10	6839	1.06	\$285,208,839	1.26
Arts, Entertainment, Recreation & Visitor Industries	144	1.24	1525	0.66	\$34,813,249	0.58
Transportation & Logistics	92	1.00	1601	0.93	\$66,955,107	1.12
Defense & Security	83	0.57	950	0.30	\$45,619,224	0.28
Advanced Materials	54	0.86	4857	2.25	\$308,403,040	2.78
Printing & Publishing	50	0.60	439	0.46	\$18,203,031	0.43
Information Technology & Telecommunications	48	0.32	763	0.34	\$47,275,647	0.32
Chemicals & Chemical Based Products	44	1.47	3985	4.38	\$257,859,611	6.09
Education & Knowledge Creation	43	0.79	2358	1.05	\$96,744,007	1.21
Manufacturing Supercluster	42	0.76	2034	0.87	\$119,185,484	1.06
Forest & Wood Products	36	1.23	238	0.39	\$7,374,487	0.36
Fabricated Metal Product Mfg.	25	1.04	353	0.66	\$14,967,973	0.79
Agribusiness, Food Processing & Technology	21	0.37	223	0.17	\$9,594,830	0.26
Apparel & Textiles	14	0.48	161	0.42	\$6,411,165	1.00
Transportation Equipment Mfg.	6	1.21	447	0.87	\$24,316,426	0.95
Machinery Mfg.	5	0.46	199	0.51	\$13,036,827	0.74
Glass & Ceramics	4	1.50	77	1.02	\$2,509,975	0.94
Primary Metal Mfg.	3	1.63	918	7.16	\$61,513,396	11.08
Mining	3	0.91	26	0.45	\$1,260,204	0.48
Computer and Electronic Product	2	0.34	80	0.21	\$3,486,573	0.13
Electronic Equipment Appliance & Component Mfg.	1	0.54	37	0.35	\$1,864,291	0.44

\*QCEW: Quarterly Census of Employment and Wages, \*\*LQ: Location Quotient compared to the national average

This data was provided by [www.statsamerica.org](http://www.statsamerica.org); a website maintained by the Indiana Business Research Center. Innovation in American Regions project is funded in part by the U.S. Commerce Department's Economic Development Administration. Work was conducted by the Purdue Center for Regional Development, the Indiana Business Research Center at Indiana University's Kelley School of Business, and other research partners.

Since the 2006 Cluster study, several additional businesses from within these designated clusters have moved to this region. A cluster based approach to development has been a success in this region. STC and the regional development organizations will work together to ensure the success of a cluster based strategy, for the future of this region.



## PLANNING | CONSISTENCY WITH LOCAL, STATE & FEDERAL PLANS

The MOVRC receives funding, training, and information from many state and federal administrations and it is a priority for the region to maintain and demonstrate consistency with applicable strategies. Appalachian development can prove to be difficult when transitioning nationwide plans into ones that correlate better to our local plans; fortunately, programs offered by the Economic Development Administration (EDA), National Association of Development Organizations (NADO), West Virginia Development Office (WVDO), United States Department of Agriculture: Rural Development (USDA: RD), the Appalachian Regional Commission (ARC), and the Development District Association of Appalachia (DDAA) to make this process manageable for us. The MOVRC's success depends on keeping strong relations with these administrations and is active in attending workshops, having a presence at annual conferences, taking part in information seminars, and reporting to these administrations. The region benefits by the MOVRC's emphasis on keeping consistency with local, state and federal plans; the following are examples of what we base this collaboration on:

### **Economic Development Administration (EDA):**

- To lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy
- Establish a foundation for sustainable job growth and the building of durable regional economies throughout the United States built upon two key economic drivers - *innovation and regional collaboration*
- Support the development and growth of innovation clusters based on existing regional competitive strengths
- Encourage job growth and business expansion related to advanced manufacturing; information technology (e.g., broadband, smart grid) infrastructure; communities severely impacted by automotive industry restructuring; urban waters; natural disaster mitigation and resiliency; access to capital for small, medium-sized, and ethnically diverse enterprises; and innovations in science and health
- Promote job creation and economic prosperity through projects that enhance environmental quality and develop and implement green products, processes, places, and buildings as part of the green economy, including support for energy-efficient green technologies
- Strengthen diverse communities that have suffered disproportionate economic job losses and/or are rebuilding to become more competitive in the global economy

### **National Association of Development Organizations (NADO):**

- Provide advocacy, education, peer exchanges and research for the national network of 540 multi-jurisdictional regional planning and development organizations
- Promote regional strategies, partnerships and solutions to strengthen the economic competitiveness and quality of life across America's local communities
- Solve area wide issues and address the fundamental building blocks required for competitive and sustainable communities and economies
- Accommodate the needs of NADO's member organizations through affiliations and partnerships as stated:
  - i. NADO Research Foundation
  - ii. Economic Development Finance Service (EDFS)
  - iii. Rural Planning Organizations of America (RPO America)
  - iv. NADO's Center for Transportation Advancement and Regional Development
  - v. Development District Association of Appalachia (DDAA)

### **West Virginia Development Office (WVDO):**

- Facilitate planned improvements to the quality of life and to strengthen and expand the economic base for all West Virginia citizens and communities consistent with the WVDO Consolidated Plan via Community Development Block Grant objectives as stated:
  - i. Support job creation or retention efforts
  - ii. Support local government efforts to provide affordable infrastructure systems to strengthen the foundations for economic growth and alleviate conditions that affect environmental quality, public health, or welfare
  - iii. Support local community development efforts to assist low- to moderate-income citizens to achieve an improved quality of life by supporting locally developed strategies to protect, maintain, and expand access to facilities and services; and to revitalize deteriorating downtown and residential neighborhood areas
- Be consistent with these State objectives and grant Community Development Block Grant funds to eligible units of local government in order to fulfill national objectives as stated:
  - i. Support activities benefiting low- and moderate-income persons
  - ii. Support activities which aid in the prevention or elimination of slums or blight
  - iii. Support activities designed to meet community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs

### **United States Department of Agriculture: Rural Development (USDA: RD):**

- Improve the economy and quality of life in all of rural America by providing financial programs to support essential public facilities and services as water and sewer systems, housing, health clinics, emergency service facilities and electric and telephone service
- Promote economic development by providing loans to businesses through banks and community-managed lending pools, while also assisting communities to participate in community empowerment programs

### **Appalachian Regional Commission (ARC):**

- Fund projects that will address the four goals identified in the Commission's Strategic Plan:
  - i. Increase job opportunities and per capita income in Appalachia to reach parity with the nation
  - ii. Strengthen the capacity of the people of Appalachia to compete in the global economy
  - iii. Develop and improve Appalachia's infrastructure to make the Region economically competitive
  - iv. Build the Appalachian Development Highway System to reduce Appalachia's isolation
- By providing funding in areas such as business development, education and job training, telecommunications, infrastructure, community development, housing, and transportation, ARC plans to accomplish the following:
  - i. Increase job opportunities and per capita income in Appalachia to reach parity with the nation
  - ii. Strengthen the capacity of the people of Appalachia to compete in the global economy
  - iii. Develop and improve Appalachia's infrastructure to make the Region economically competitive
  - iv. Build the Appalachian Development Highway System to reduce Appalachia's isolation
  - v. Increase school readiness
  - vi. Expand access to health care
  - vii. Assist local communities with strategic planning
  - viii. Provide technical and managerial assistance to emerging businesses

### **Development District Association of Appalachia (DDAA):**

- Incorporating regional collaboration, cross-sector partnerships, and continuing education opportunities in workforce development efforts
- Give access to capital support by providing gap financing for entrepreneurs that struggle to secure traditional financing
- Promote forward-thinking investments in Appalachia's broadband communications and strategize new, alternative energy options for the region

# CHAPTER 3

## GOALS AND OBJECTIVES DEFINING REGIONAL EXPECTATIONS

## OUR GOALS | VISION STATEMENT & FIVE YEAR PLAN

Each year the Mid-Ohio Valley Regional Council (MOVRC) must consider the resources available to accomplish our goals. When the challenges and opportunities change from year to year, our goals evolve, putting the MOVRC into a position to broaden its scope of work. Our relations with local, state, and federal administrations allow for insight of economic trends and how they affect our region, this knowledge helps us react better in creating new goals. Based on this information, we have a concise vision statement that answers the question, “What will the MOVRC do for the next five years?”

*Our region will continue to increase job opportunities and per capita income to reach parity with the nation, strengthen the capacity of the people to compete in the global economy, develop and improve infrastructure to make the region economically competitive, promote health and safety through wellness, prevention, and be active in programs that promote as such.*

Our plan and implementation schedule provides a long-term structure to attain this vision. This vision is fully supported by the Economic Development Policy Committee interviews, and the Economic Development Policy Committee work-sessions. Throughout this chapter of the MOVRC’s Regional Development Plan and Comprehensive Economic Development Strategy, description of our goals’ objectives, strategies and prioritization process in more detail.



## OUR GOALS | OBJECTIVES, STRATEGIES & PRIORITIZATION

**Goal/Objective:**            **Increase Job Opportunities and Per Capita Income in Appalachia to Reach Parity with the Nation.**

**Strategies:**                **Foster Civic Entrepreneurship**

- Create and distribute an inventory of existing small businesses and entrepreneurial programs and support systems operating in the region. Work with local communities to encourage business start-ups.
- Develop and publish a survey of the region's schools, libraries and other public facilities with distance learning equipment such as videoconferencing and other resources available for business use.
- Develop and maintain MOVRC website to include information of interest to local small business and potential entrepreneurs, such as a schedule of local business seminars, career fairs and short courses on business skills.

### **Diversify the Economic Base**

- Support small business marketing initiative to promote opportunities for entrepreneurship and hospitality employment through a regional effort directed by the Small Business Development Center and MOVRC.
- Encourage expansion, creation and location of suppliers to the new Hino Motors truck assembly plant.
- Secure funding for the Polymer Technology Park in the Polymer Alliance Zone, headquartered in Wood County, including upgrading Claywood Park PSD's sewer system to serve the expanding needs of the Park.

### **Enhance Entrepreneurial Activity in the Region**

- Increase awareness among business startups that state of the art technology hardware and business support software is available in each county Economic Development office through the Mid-Ohio Valley Technology Initiative. Increase use by local entrepreneurs, encourage proper maintenance and upgrades to equipment and software by development offices to guaranty its usefulness.
- Pursue appropriate business incubator development.
- Continued and expanded operation of the EDA funded Regional Revolving Loan Fund and the US Department of Agriculture - Rural Utilities Services Intermediary Relending Program.
- Recapitalized and continued ARC funded targeted loan programs that provide additional loan funds in the four counties that are the most economically depressed: Calhoun, Ritchie, Roane and Wirt.

### **Develop and Market Strategic Assets for Local Economies**

- Build upon efforts by Greater Parkersburg Tourism and Visitors Bureau to complete asset mapping and regional strategy, region wide
- Provide technical assistance in developing, defining and obtaining funding for downtown beautification projects like the continuing project in St. Marys in Pleasants County, Middlebourne in Tyler County and the Newtown neighborhood in Jackson County.

- Provide technical assistance in developing, defining and obtaining funding for park and public facilities improvements like the rehabilitation of the Sistersville Ferry Landing in Tyler County, the construction of swimming pools in Ripley in Jackson County and Williamstown in Wood County, the Courthouse Square project in Wirt County and the Pennsboro Depot project in Ritchie County.

#### **Increase the Domestic and Global Competitiveness of the Existing Economic Base**

- Increase the capacity of existing water and sewer systems to serve existing industrial parks and industries in order to retain and expand jobs. Current projects include the Union Williams PSD Sewer Upgrade for Pleasants County Industrial Park in Pleasants County and extension of sewer service to the KS of West Virginia facility and AK of West Virginia facility outside of Ravenswood in Jackson County
- Improve transportation infrastructure at existing industrial parks through increased access to rail and river transportation through completion of projects like the Rail Spur- Phase IV in Jackson County and support of the rehabilitation of the port facility at Bens Run.

#### **Foster the Development and Use of Innovative Technologies**

- Continued to seek funding for the Polymer Alliance Zone Technology Park – Wood County

#### **Capitalize on the Economic Potential of the Appalachian Development Highway System**

- Work with the City of Parkersburg and the Wood County Economic Roundtable to encourage “smart” development near interchanges on the newly completed portion of Appalachian Corridor D in Wood County.
- Support projects that exploit improved access to markets like the water and sewer extensions are under construction at the proposed site of the Ritchie County Industrial/Commercial Centre located strategically along US 50 and the Kenna Industrial Park in southern Jackson County along I-77
- Encourage efforts to open additional areas to development through construct of additional roads like the proposed Blue & Gray Highway and upgrades to WV Route 2.

**Goal/Objective:**                    **Strengthen the Capacity of the People of Appalachia to Compete in the Global Economy**

**Strategies:**                        **Foster Civic Entrepreneurship**

- Support local community capacity building efforts like the Possibilities Forum and the C4D programs

#### **Enhance Workforce Skills through Training**

- Administer programming through the Mid-Ohio Valley Workforce Investment Corporation to provide job-readiness training and support services to displaced workers.
- Support ongoing efforts at WVU-P to enhance the campus and improve its student experience to attract and retain more students.
- Strengthen the partnership between the business community and labor organizations through the support of apprenticeship programs.

### **Increase Access to Quality Child Care and Early Childhood Education**

- Secure funding for a Child Development Center at WVU-P to provide daycare service to children of students, many of whom are re-entering the workforce and looking to upgrade skills. Center will also provide hands on training for early childhood development students, many of whom are low income.

### **Increase Educational Attainment and Achievement**

- Support efforts to ensure local children have a competitive learning environment comparable to national peers in less rural areas through the construction of state of the art facilities, like a new high school for Pleasants County to replace aging St. Marys High School facility or the new public library in Harrisville, Ritchie County.
- Work with educational system to develop youth entrepreneurship training.

### **Provide Access to Health-Care Professionals**

- Support communities with rehabilitation, expansion and new construction projects to bring state of the art technology and medical services to rural areas with the expansions of existing facilities in Wood County and construction of a new facility for Sistersville General Hospital, bringing additional medical services to residents of Tyler and Pleasants Counties.
- Assist with efforts to place doctors in medically under-served areas through the state's Rural Health Training Program and other physicians' recruitment programs.

### **Promote Health through Wellness and Prevention**

- Encourage programs to strengthen prenatal and neonatal health care programs in counties with higher than national infant mortality rates.
- Assist with efforts to locate satellite health centers, co-located with other essential community services.
- Assist with efforts to develop programs to improve women and child healthcare and parenting skills.
- Promote projects that will lead to healthier communities like safe routes to schools projects and walk-able communities' initiatives in the Town of Elizabeth in Wirt County and in the City of Sistersville, Tyler County.

**Goal/Objective:**                    **Develop and Improve Appalachia's Infrastructure to Make the Region Economically Competitive**

**Strategies:**                        **Foster Civic Entrepreneurship**

- Work to see the citizens of region have access to public services in government facilities that are safe, secure handicapped accessible through projects like the replacement of the municipal building for the Town of Grantsville, courthouse security projects various counties and ADA improvement projects in Calhoun, Ritchie and Tyler Counties.

## **Build and Enhance Basic Infrastructure**

- Encourage communities and public service districts to recognize the value of investment in existing systems and seek funding for upgrading and rehabilitation projects that will maximize current resources. Encourage and facilitate preventative maintenance programs for municipal and public service district systems to comply with existing permits.
- Upgrade non-complying systems to meet permit requirements. Assist communities like Pennsboro in Ritchie County and Sistersville in Tyler County to bring their systems into compliance with state regulatory agencies.
- Increase the percentage of residents served by water in the area by 10% over 5 years through support of projects like the Countywide Water Project in Pleasants County, the Riser Ridge Project in Wood County and the Burning Springs project in Wirt County.
- Increase the percentage of residents served by sewer systems in the area by 5% over 5 years through support of projects like the Cottageville and Silverton projects in Jackson County and the Newark and Spring Valley project in Wirt County.
- Increase the capacity of existing water systems in the area by 25% over 5 years through support of projects like the upgrade projects in Sistersville and Friendly PSD in Tyler County and Spencer in Roane County.
- Increase the capacity and security of existing sewer systems in the area by 10% over 5 years through support of projects like the upgrade projects planned by St. Marys in Pleasants County and the Claywood Park PSD in Wood County.

### **Increase the Accessibility and Use of Telecommunications Technology**

- Improve the knowledge of educators, officials and businesses about technology.

## **Build and Enhance Environmental Assets**

- Provide technical assistance in developing, defining and obtaining funding for park and public facilities improvements that enhance the region's natural beauty like riverfront development projects in Sistersville in Tyler County, St. Mary's Marina in Pleasants County, Parkersburg in Wood County and Ravenswood in Jackson County.

## **Promote the Development of an Intermodal Transportation Network**

- Pursue funding for improvements and upgrades to transportation facilities like the Jackson and Roane County airports.

## **Build and Enhance Basic Infrastructure**

### **Increase the Accessibility and Use of Telecommunications Technology**

- Mid-Ohio Valley Broadband Accessibility Survey 2012 – Region Wide

## **Build and Enhance Environmental Assets**

## **Promote the Development of an Intermodal Transportation Network**

- Pursue funding for improvements and upgrades to the Jackson County airport.

**Goal/Objective**                      **Build the Appalachian Development Highway System to Reduce Appalachia's Isolation**

**Strategies:**                      **Foster Civic Entrepreneurship**

- Assist efforts to secure funding for the Blue-Gray Highway to open rural areas of Jackson, Roane and Calhoun Counties for residential, commercial and industrial development, including funding to conduct an economic impact study.
- Support efforts to secure funding for the Little Kanawha Parkway to open rural areas of Wirt and Calhoun Counties for residential, commercial and industrial development.

## **Promote On-Schedule Completion of the ADHS**

### **FY 2012 Development Program Project Prioritization Process**

The CEDS/RDP Committee is comprised of all mayors, one representative of each county commission and a representative from each local development authority in Region V. Board meetings are held on the third Wednesday of each month in Parkersburg. The Finance Committee meets on the third Wednesday of each month in Parkersburg. The meetings are well attended and there is generally a good mix of county commissioners, mayors and local development officials who all actively participate.

The staff of the MOVRC collects and analyzes data on economic conditions, changes in federal and state regulations, unemployment information and infrastructure needs. This information is used to prepare the plan of action that includes a list of priorities for Region V.

By providing a list of prioritized projects the committee is indicating the relative importance of projects in meeting the goals and objectives identified in the Regional Development Plan. Four categories of priority measures, weighted to reflect the committee's concerns, are used in the process: economic impact, health/safety threat, benefit analysis, and project status.



**Economic Impact:** Both the direct and indirect impacts of a project will be evaluated. Factors considered include but are not limited to the number of jobs created, payrolls, taxes generated and purchases in the community. In accordance with EDA guidelines the following seven factors will also be considered:

- The proposed investments are market-based
- The proposed investments are proactive in nature and scope
- The proposed investments look beyond the immediate economic horizon, anticipate economic changes, and diversify the local and regional economy
- The proposed investments maximize the attraction of private sector investment and would not otherwise come to fruition absent EDA's investment
- The proposed investments have a high probability of success
- Level of local, state, and private matching funds
- High degree of commitment of local political "capital" by elected officials
- Commitment of human resources talent to project outcomes
- The proposed investments result in an environment where higher skill, higher wage jobs are created
- The proposed investments maximize Return on Taxpayer Investment

**Health/Safety Threat:** The committee will evaluate the seriousness of the threat, the project's impact on the situation and the availability of local funding to address emergency situations.

**Benefit Analysis:** Traditional cost/benefit ratios will be employed as an analytical tool. However, the committee will also consider socio-economic characteristics of the proposed beneficiaries and will assess the relative degree of need for the project.

**Project Status:** Priority will be given to projects which leverage other funds, are multi-jurisdictional in nature and which exhibit a readiness to proceed.

# CHAPTER 4

## COMMUNITY AND PRIVATE SECTOR INVOLVEMENT

## INVOLVEMENT | MOVRC BOARD OF DIRECTORS



The Mid-Ohio Valley Regional Council (MOVRC) is comprised of a Board of Directors that represent various sectors with unique knowledge and experience. Monthly meetings are conducted to discuss strategy for current and forthcoming projects while quarterly meetings, which are held in a different county each time, give a spotlight to that particular county's progress. The MOVRC Board of Directors consistently takes on the responsibilities of program subcommittees and review teams where necessary as well as attending strategy initiatives with other development organizations.

Being active on a national level has also been a priority of the MOVRC Board of Directors; the previous Executive Director, Jim Mylott, had served as Treasurer for the Development District of Appalachia Association (DDAA) and the West Virginia Association of Regional Councils; furthermore, he was a board member for the National Association of Development Organizations (NADO) and emphasized the importance of keeping MOVRC's strategies on parity with development districts throughout the country. Our current

Executive Director, Carol Jackson, and MOVRC Board President, Don Stephens, also lead with an emphasis that development districts across the nation can accomplish more by working together than individually, promoting a holistic approach to community and economic development. Executive Director Carol Jackson is a board member for NADO and the Southeast Regional Directors Institute (SERDI) and is also the Treasurer for the West Virginia Association of Regional Councils. The MOVRC Board of Directors encourages our staff to attend training opportunities, both statewide and national, to improve knowledge and skills to effectively serve our counties. The MOVRC also believes in leading by example and has secured grants specifically to educate leaders and developers in our region in management skills, environmental issues, legal procedures, and funding opportunities.

## INVOLVEMENT | WORKFORCE DEVELOPMENT

Currently, the Mid-Ohio Valley Regional Council (MOVRC) administers 16 programs, with an annual budget of \$5.491 million and it employs 24 people. Recent adjustments made to the federal government's 2012 fiscal budget which resulted in various decreases in expenditures have impacted the MOVRC's Senior Community Service Employment Program (SCSEP). This program, which aided senior citizens with job placement, will no longer be available at the MOVRC for the 2012 fiscal year. Once again the MOVRC held the Summer Youth Employment Program, a six week long, region wide employment program for youth aged 14-21. The program was successful in employing nearly 480 youth and 50 adult supervisors throughout 63 worksites in the region. From June 2011 until September 2011, the youth and supervisors worked at various municipalities, schools, and private sector organizations throughout the region. This program was funded by a \$1.062 million Department of Health and Human Resources grant comprised of various funding sources including the American Recovery and Reinvestment Act.

The Workforce Investment Act encourages a new way of doing business in the employment and training arena. The Mid-Ohio Valley Workforce Investment Board or the Workforce Investment Corporation (WIB) sees this as an opportunity and mandate to evaluate the needs of the entire region for both employers and job seekers, to determine how services should be delivered, and to encourage and facilitate collaboration and cooperation between service agencies in the provision of those services.

During 2012, our region has continued to see high unemployment and challenges to the expansion of economic growth. The WIB and the Local Elected Officials (LEO) expressed a desire to identify ways that Workforce Investment Act funds can be used to assist area employers, job seekers, and communities. Coordination with economic development activity to retain and expand area employment opportunities is a primary goal of both the LEO and WIB. Identification of skill needs, existing skill levels, and the gaps between the two continues to be a significant portion of our plan. It is the intent of the LEO and WIB to plan training programs around those gaps.

The WIB developed a strategic plan that addresses how the region will continue to implement an on-going employment and training programs; programs that must meet the needs of both the employers and job seekers in our area. Developing and implementing this level of activity is an ongoing project for our region.

Being aware of the rural nature of the region, diversity of need and the transportation barriers faced by many of our citizens, the local plan addresses the need to have WorkForce West Virginia services available in multiple locations in the region. Comprehensive WorkForce West Virginia sites are located in Parkersburg, Wood County and in Ripley, Jackson County.

Assisting job seekers in finding employment that leads to self-sufficiency is one of the primary goals of the Workforce Investment Act. Individuals who are work ready should find the WorkForce West Virginia system to be the first and best source of information about employment opportunities. As part of core services, information on job openings, labor market information, skill requirements, and career planning should be available both through self-help resource information or staff assisted services. Intensive services are available for individuals unable to obtain or retain employment at or above the self-sufficiency level. Through WorkForce West Virginia, in-depth assessment, career counseling, identification of barriers, referrals to supportive services and pre-vocational training are available when appropriate.

As with the WorkForce West Virginia system, the WIB recognizes that the needs of area youth are not standard from county to county. Private employment opportunities, transportation, skill training, and social service programs vary across the region. With this in mind, youth programs are designed to be flexible based on the needs of individual communities and / or counties. Year round services are offered through the Youth Advantage Program for both In School and Out of School Youth.

Six goals have been established as part of the WIB's 2012-2015 strategic plan:

1. Continue expansion of services to WorkForce West Virginia business customers
2. Enhance the education and skill level of job seekers, youth and employees to meet employment requirements
3. Increase partner involvement in the integrated delivery of WorkForce West Virginia services
4. Continue to build capacity of WorkForce West Virginia staff to improve and expand delivery of service
5. Collaborate with employment, education, and economic development partners to expand opportunities
6. Promote the WorkForce West Virginia system

## INVOLVEMENT | REGIONAL PROGRAM ACTIVITIES

In addition to the work that the Mid-Ohio Valley Regional Council (MOVRC) does with the Workforce Investment Corporation, the MOVRC undertakes planning activities in response to the needs of our member governments and their constituents or through opportunities that staff brings to the local level. As the year progresses many new opportunities to support local planning efforts will arise. Below are a few examples of regional activities that the MOVRC will participate in for the next five years:

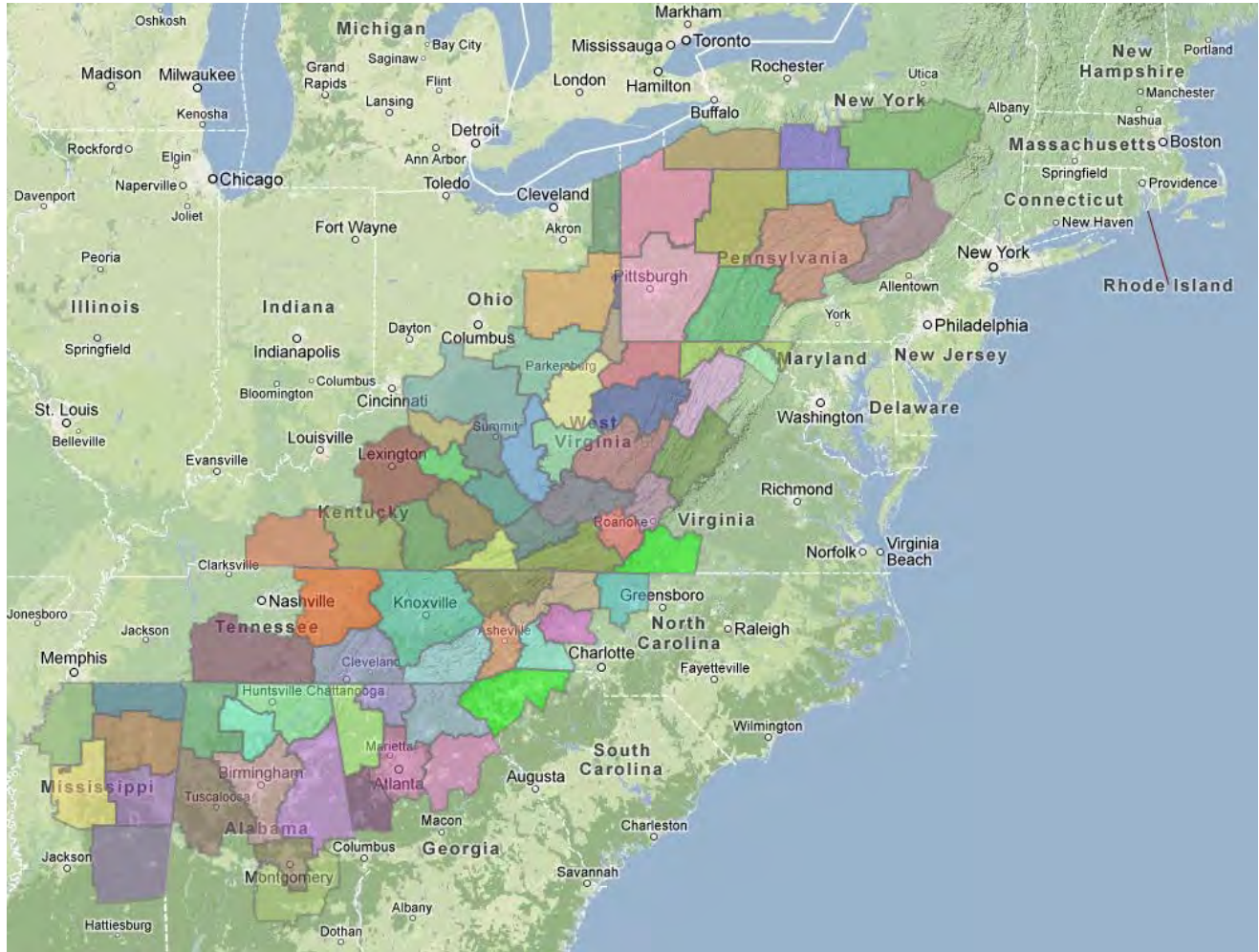
- In an effort to increase broadband availability and usage the West Virginia Geological and Economic Survey has partnered with the MOVRC to prepare a broadband plan for the region
- MOVRC continues to work with local governments to insure that FEMA planning requirements are met. This includes the preparation of a Regional Hazard Mitigation Plan on a cyclical basis. We seek to incorporate planning for the Community Rating System, as well
- MOVRC maintains the transportation planning process for the Parkersburg-Marietta Metropolitan Planning Organization (MPO) under an agreement with the Wood Washington Wirt Interstate Planning Commission. Additionally, staff works with local governments relative to WV DOT programs in safety, recreational trails, transportation enhancements and safe routes to schools
- The Polymer Alliance Zone has a committee responsible for the development of the Polymer Technology Park in Davisville, Wood County, a site with very high potential to increase jobs in the area. The MOVRC is an active participant on this committee and is heavily involved in planning activities related to the future of the park
- The MOVRC is a partner in planning and developing an energy efficiency program for middle class homeowners for the purpose of energy and cost saving awareness
- Community outreach programs such as the Foster Grandparents Program and Senior Companion Program have partnered with the MOVRC to serve those in need of assistance in our region

# CHAPTER 5

## STRATEGIC PROJECTS PROGRAMS AND ACTIVITIES



## PROJECT LIST | SIGNIFICANT PROJECTS & PRIORITIES IN OUR REGION



Association of Appalachia, every region of West Virginia is within Appalachia as recognized by the Appalachian Regional Commission. This sets precedence for regions of West Virginia to identify significance and prioritize projects that will accomplish the goals of the ARC:

- **Goal 1 — Job Growth:**  
Increase job opportunities and per capita income in Appalachia to reach parity with the nation
- **Goal 2 — People:**  
Strengthen the capacity of the people of Appalachia to compete in the global economy
- **Goal 3 — Infrastructure:**  
Develop and improve Appalachia's infrastructure to make the Region economically competitive
- **Goal 4 — Highways:**  
Build the Appalachian Development Highway System to reduce Appalachia's isolation

With these goals in mind, the Mid-Ohio Valley Regional Council (MOVRC) has developed a project database with priority measures for each goal. Significant projects exemplify the same objectives established by the ARC, and at the MOVRC every project receives a rating for each of the priority measures; the sum of the four measures determines the project ranking and is added to our Project Priority List (**Attached as EXHIBIT A, Appendixes**). Below are some examples of projects that are priorities in the region with the potential for ARC funding:

- **Leafbank Water (Calhoun County)** - Pleasant Hill PSD proposes to extend public water service to the Leafbank Road Annamoriah, Leading Creek, and Upper Back Fork areas of Calhoun County
- **Auburn Sewer (Ritchie County)** – provide sewer service to an incorporated town that lacks adequate wastewater disposal
- **Pennsboro Wastewater Treatment Plant Phase IIB (Ritchie County)** –The first phase of this project is complete and includes the pre-treatment elements of the new plant as well as replacement of an existing lift station. Due to its cost Phase II has been broken into two parts. Bids have been opened and phase IIA is expected to go to construction soon. Securing funding for the final piece (Phase IIB) is critical for compliance with an order from the West Virginia Department of Environmental Protection
- **Pullman Sewer (Ritchie County)** – This project will provide sewer service to low income community that recently received public water service
- **Amma Industrial Park (Roane County)** – The goal of this project is to provide expanded water service to Amma Industrial Park along I-79
- **Grantsville Sewer Improvements (Calhoun County)** – The Town of Grantsville is under order from the Department of Environmental Protection to address inflow and infiltration problems in its collection system
- **Spencer Sewer Improvements (Roane County)** – The City of Spencer proposes to make improvements to its collection system
- **Walton Sewer System (Roane County)** – This project will provide public sewer service to an unincorporated area of southern Roane County

# CHAPTER 6

## PERFORMANCE MEASURES

## PERFORMANCE | REGIONAL DEVELOPMENT PLAN & CEDS SUCCESSES

The Mid-Ohio Valley Regional Council (MOVRC) measures successes based on the qualitative feedback of our Board of Directors, the quantitative impact of projects we complete, and the performance highlights of our partner agency, the Mid-Ohio Valley Workforce Investment Corporation (MOVWIC). Every year, the MOVRC looks at the previous Regional Development Plan (RDP) and Comprehensive Economic Development Strategy (CEDS) as a way to benchmark the progress made with goals set. When considering performance measurement, the MOVRC refers to these areas of development:

### **Community Development:**

- Since the FY08 CEDS, the MOVRC has successfully completed infrastructure projects totaling more than \$86 million in value, addressing the needs of water and wastewater utilities, their environmental obligations, and the expansion of their services throughout our counties
- These funds paid for rehabilitation, replacement, and installation of 1,034,670 linear feet of pipe
- Industrial sites, commercial expansions, and communities benefitted from the construction of the 8 new treatment plant facilities that play a critical role in handling capacity issues in our region
- Public Service Districts and municipalities were able to improve utility conditions for thousands of existing customers as well as extending services to more than 2,000 new customers
- The MOVRC secured \$3 million in Housing and Urban Development's Disaster Recovery Initiation Grant for 7 blight removal projects, which consisted of the demolition of 21 structures

### **Local Capacity Development:**

- The MOVRC provides significant financial assistance to the local capacity for economic development through the distribution of funds generated by the Business Development Center for use as the local match for each county's state development grants
- Since the FY08 CEDS, the MOVWIC was able secure \$1,743,702 in funding to aid more than 7,300 dislocated workers, assist 40 companies with job training wage reimbursements, and provide training to 1,374 unemployed individuals

- The MOVVIC has implemented a summer youth employment program each year since 2009, placing 2,326 youth in both public and private sector jobs as well as receiving soft skill training based on curriculum provided by the Regional Education Service Agency
- The MOVRC has implemented an orientation and training program for new Council members
- The MOVRC provides training opportunities and technical assistance for member governments' staff

#### **Business Development:**

- USDA-Rural Development Intermediary Relending Program (IRP). Total capitalization of \$3.5 million. Sixty-six loans, totaling over \$8.8 million, have been made from this pool. An additional \$36.9 million has been leveraged to create/retain over 2,219 jobs.
- EDA-RLF. Funded at \$500,000. Forty-five loans, totaling over \$2.1 million, have been made from this pool. An additional \$16.9 million has been leveraged for a total job creation/retention of over 1660.
- ARC-RLF. Total capitalization of \$1.25 million. This program was designed to operate in the counties that ARC deemed to be distressed counties. Forty loans, totaling over \$2.9 million, have been disbursed from this pool. An additional \$11.9 million has been leveraged. Total job creation/retention of 900.
- WV Small Business Development Center Microloan. Total capitalization of \$475,000. One hundred and fifteen loans, totaling over \$1.4 have been made from this pool. An additional \$781,000 has been leveraged. Total job creation/retention of 438.
- Ritchie County Rural Business Enterprise Grant Microloan. Funded at \$100,000. Three loans closed to date for \$45,000, twenty-five jobs created/retained, and \$500,000 leveraged.
- State Small Business Credit Initiative Fund. Funded as loans closed. One loan closed to date for \$500,000, 28 jobs created/retained and \$7.2 million leveraged.
- Foundation Loan Fund. Funded at \$50,000. Two loans closed to date for \$21,000, 32 jobs created/retained and \$7,000 leveraged.
- With the exception of the Ritchie County RBEG Microloan and the Foundation Loan fund, the funds used to capitalize the loan pools have been fully utilized, and loans are being made with the "revolved" funds.
- During the life of the MOVRC loan programs, a combined total of over \$16.3 million has been disbursed. Those funds have leveraged over \$74 million in other public funds, private funds and owner's equity.

## PERFORMANCE | CHANGES IN THE ECONOMIC ENVIRONMENT

Working with the West Virginia Department of Commerce and the West Virginia Development Office, the Mid-Ohio Valley Regional Council (MOVRC) has been able to outline a description of our region's economic environment and how it compares to our state. With the exception of coal industries, our region has thrived on traditional manufacturing of chemicals, polymers, aerospace, automotive, and wood products. This paints a very familiar picture across West Virginia, and yet within the last several years the state economy has included innovation-driven, technology-based businesses piloted by a highly skilled workforce. Emerging sectors include biometrics and biomedical technology, advanced energy, distribution and business and information services. These endeavors are one reason why West Virginia had the third highest rate of growth in economic production of any state in 2011, according to the U.S. Bureau of Economic Analysis.

West Virginia's approach to responsible government has produced a positive business climate and is clearing the way for business growth through tax cuts, workers' compensation reform, and investment in university research and other strategic economic development initiatives. In 2009, our region dealt with the closing of Century Aluminum and Alcan Rolled Products, two of the largest industrial operations in the state, which resulted in nearly 900 laid-off workers. Amidst these events, many of the laid-off workers were guided by the Mid-Ohio Valley Workforce Investment Corporation, Workforce West Virginia, and the Community and Technical College System toward opportunities that allowed recovery such as higher education, soft skill training, and career exploration. These Workforce Development Programs have been a major asset for the state in initiating worker training, retraining, and assistance to the unemployed. Recent publications by the West Virginia Department of Commerce have studied the economic climate of our region and regions similar to ours and concluded the following:

- The workforce is skilled, flexible, and has earned a reputation for dedication, loyalty, and low absenteeism
- There is a low manufacturing-industry employee turnover rate
- Low cost of doing business and low utility rates

# CHAPTER 7

## APPENDIXES

# REFERENCE | GRAPHS & DATA

## Distress Criteria Statistical Report

**Region Consists of:** Calhoun Co. WV, Jackson Co. WV, Pleasants Co. WV, Ritchie Co. WV, Roane Co. WV, Tyler Co. WV, Wirt Co. WV, Wood Co. WV

**Report Date:** 10 / 2012 (All data elements refer to this date or earlier.)

### Economic Distress Criteria—Primary Elements

	Mid-Ohio Valley Region	U.S.	Threshold Calculations
<b>24-month Average Unemployment Rate (BLS) period ending October 2012</b>	9.92	8.65	0.33
<b>2011 Per Capita Money Income (3 year ACS)</b>	N/A	\$27,158	N/A
<b>2010 Per Capita Money Income (5 year ACS)</b>	\$20,699	\$27,334	75.73%
<b>2010 Per Capita Personal Income (BEA)</b>	\$28,923	\$39,937	72.42%
<b>2000 Per Capita Money Income (Decennial Census)</b>	\$16,521	\$21,587	76.53%

### Economic Distress Criteria — Geographic Components

	24 Month Unemployment	Threshold Calculation	ACS 3 Year PCMI	Threshold Calculation	BEA CPI	Threshold Calculation	Census PCMI (2000)	Threshold Calculation	ACS 5 Year PCMI	Threshold Calculation
Calhoun County:	11.76	3.11	N/A	N/A	\$21,693	54.3	\$11,491	53.2	\$17,121	62.6
Jackson County:	10.13	1.48	\$22,419	82.6	\$26,317	65.9	\$16,205	75.1	\$20,633	75.5
Pleasants County:	9.04	0.39	N/A	N/A	\$30,618	76.7	\$16,920	78.4	\$18,770	68.7
Ritchie County:	8.12	-0.53	N/A	N/A	\$27,913	69.9	\$15,175	70.3	\$18,255	66.8
Roane County:	11.91	3.26	N/A	N/A	\$24,185	60.6	\$13,195	61.1	\$15,103	55.3
Tyler County:	9.85	1.2	N/A	N/A	\$25,340	63.4	\$15,216	70.5	\$18,245	66.7
Wirt County:	10.66	2.01	N/A	N/A	\$21,715	54.4	\$14,000	64.9	\$18,438	67.5
Wood County:	7.96	-0.69	\$23,271	85.7	\$32,075	80.3	\$18,073	83.7	\$22,890	83.7

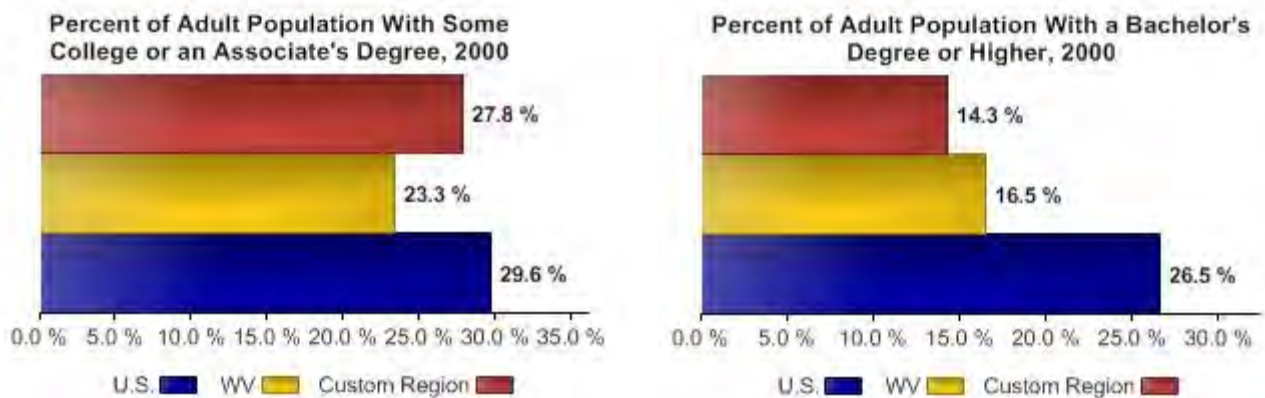
Sources: U.S. Bureaus of Census, Labor Statistics, and Economic Analysis; generated by STATS America.

This site is made possible by a grant from the [U.S. Economic Development Administration](#) and was developed and is maintained by the [IBRC](#) at [Indiana University's Kelley School of Business](#).



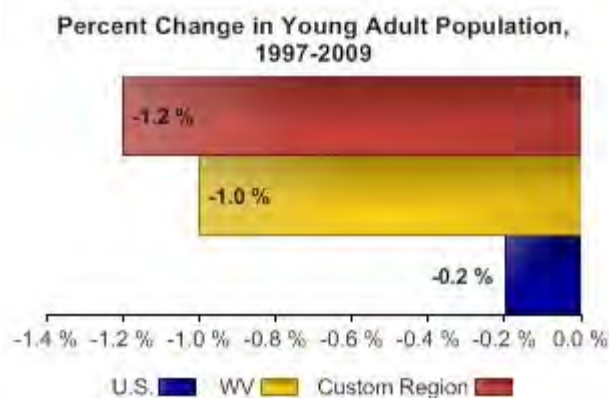
## Educational Attainment:

Educational attainment is a measure of the population's capacity to contribute to innovation with necessary skills and knowledge. 2 component indicators are presented for education to measure not only highly educated residents (ages 25 to 64) with a bachelor's degree or higher, but also residents with some college. Research shows that the some college/ associate's degree indicator has a significant effect on GDP per worker growth.



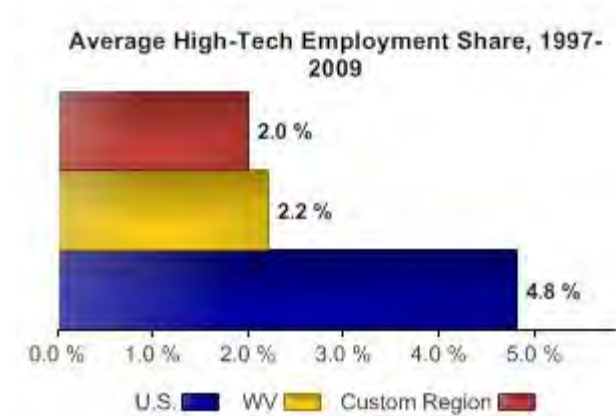
## Population Growth Rates

High population growth rates for younger working age persons (ages 25 to 44) suggest new residents are attracted to an area, growing the workforce, adding to the innovative base and launching new businesses. Research shows this indicator has a significant effect on GDP per worker growth.



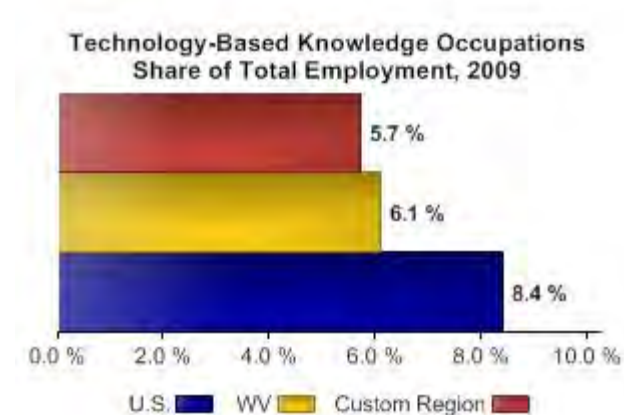
## High-Tech Employment Share

Firms requiring a highly skilled and specialized workforce contribute to innovation in a region by providing a resource for workers, other firms and other industries. (This metric measures the point in time innovative capacity of the region as opposed to the growth of innovative capacity in the productivity and employment index.)



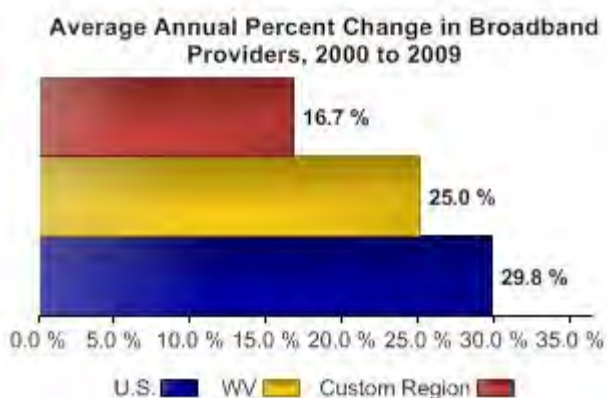
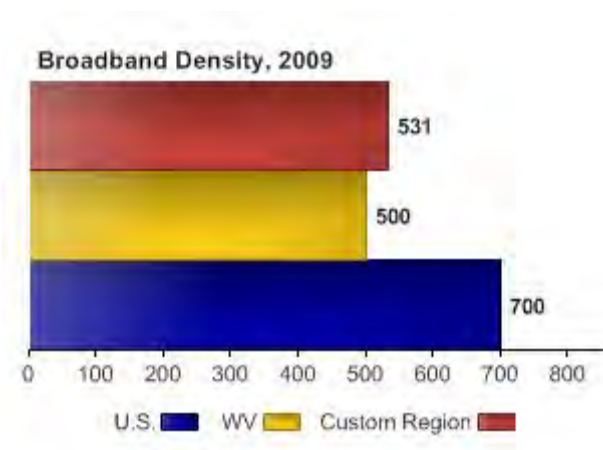
## Technology-Based Knowledge Occupations

These 6 occupation clusters are often thought to be closely associated with the production of innovations. They include information technology; engineering; health care and medical science practitioners and scientists; mathematics, statistics, data and accounting; natural science and environmental management; and postsecondary education and knowledge creation.



## Broadband Density and Penetration

Innovation and knowledge are linked to widespread Internet usage for individuals and businesses. There are two measures, both from the Federal Communication Commission (FCC), to gauge Internet usage. One measure is the level of Internet penetration, or broadband density. This measure is residential broadband fixed connections per 1,000 households in 2009, a new data series the FCC first released in early 2010. The FCC reports these data in ranges, not as a specific number of connections per 1000 households in a particular county. The midpoint in the range is graphically presented here. For a custom region, the midpoint for the region is calculated as the weighted average of the midpoints of all the counties in the region. The second measure is a proxy for the rate of Internet adoption. This indicator is defined as the change in the number of broadband providers available to residents in a given county from 2000 to 2009.



	Calhoun County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>52</b>
Health Behaviors						53
<a href="#">Adult smoking</a>	42%	33-53%	14%	26%		
<a href="#">Adult obesity</a>	35%	28-42%	25%	33%		
<a href="#">Physical inactivity</a>	33%	26-40%	21%	33%		
<a href="#">Excessive drinking</a>	9%	5-16%	8%	10%		
<a href="#">Motor vehicle crash death rate</a>	51	31-70	12	22		
<a href="#">Sexually transmitted infections</a>	125		84	199		

	Jackson County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>29</b>
Health Behaviors						30
<a href="#">Adult smoking</a>	25%	20-30%	14%	26%		
<a href="#">Adult obesity</a>	36%	31-41%	25%	33%		
<a href="#">Physical inactivity</a>	30%	25-35%	21%	33%		
<a href="#">Excessive drinking</a>	13%	10-18%	8%	10%		
<a href="#">Motor vehicle crash death rate</a>	24	17-31	12	22		
<a href="#">Sexually transmitted infections</a>	114		84	199		

	Pleasants County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>8</b>
Health Behaviors						<b>6</b>
<a href="#">Adult smoking</a>		23%	15-33%	14%	26%	
<a href="#">Adult obesity</a>		31%	25-39%	25%	33%	
<a href="#">Physical inactivity</a>		31%	24-39%	21%	33%	
<a href="#">Excessive drinking</a>		6%	3-12%	8%	10%	
<a href="#">Motor vehicle crash death rate</a>				12	22	
<a href="#">Sexually transmitted infections</a>		42		84	199	

	Ritchie County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>30</b>
Health Behaviors						<b>38</b>
<a href="#">Adult smoking</a>		32%	24-41%	14%	26%	
<a href="#">Adult obesity</a>		34%	28-41%	25%	33%	
<a href="#">Physical inactivity</a>		35%	28-43%	21%	33%	
<a href="#">Excessive drinking</a>		6%	3-13%	8%	10%	
<a href="#">Motor vehicle crash death rate</a>		29	16-41	12	22	
<a href="#">Sexually transmitted infections</a>		97		84	199	

	Roane County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>47</b>
Health Behaviors						46
<a href="#">Adult smoking</a>		34%	27-42%	14%	26%	
<a href="#">Adult obesity</a>		34%	29-41%	25%	33%	
<a href="#">Physical inactivity</a>		34%	28-40%	21%	33%	
<a href="#">Excessive drinking</a>		11%	7-18%	8%	10%	
<a href="#">Motor vehicle crash death rate</a>		28	18-38	12	22	
<a href="#">Sexually transmitted infections</a>		79		84	199	

	Tyler County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>24</b>
Health Behaviors						26
<a href="#">Adult smoking</a>		28%	20-39%	14%	26%	
<a href="#">Adult obesity</a>		33%	27-40%	25%	33%	
<a href="#">Physical inactivity</a>		30%	23-37%	21%	33%	
<a href="#">Excessive drinking</a>		10%	5-19%	8%	10%	
<a href="#">Motor vehicle crash death rate</a>				12	22	
<a href="#">Sexually transmitted infections</a>		230		84	199	

	Wirt County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>36</b>
Health Behaviors						35
<a href="#">Adult smoking</a>				14%	26%	
<a href="#">Adult obesity</a>	38%	30-46%		25%	33%	
<a href="#">Physical inactivity</a>	29%	22-37%		21%	33%	
<a href="#">Excessive drinking</a>				8%	10%	
<a href="#">Motor vehicle crash death rate</a>				12	22	
<a href="#">Sexually transmitted infections</a>	104			84	199	

	Wood County	Error Margin	National Benchmark*	West Virginia	Trend	Rank (of 55)
<b>Health Factors</b>						<b>11</b>
Health Behaviors						17
<a href="#">Adult smoking</a>	27%	24-30%		14%	26%	
<a href="#">Adult obesity</a>	32%	29-35%		25%	33%	
<a href="#">Physical inactivity</a>	32%	29-36%		21%	33%	
<a href="#">Excessive drinking</a>	11%	9-13%		8%	10%	
<a href="#">Motor vehicle crash death rate</a>	12	10-15		12	22	
<a href="#">Sexually transmitted infections</a>	164			84	199	

**Calhoun County** is one of about 3,141 counties and county equivalents in the United States. It has 280.6 sq. miles in land area and a population density of 27.3 per square mile. On the most recent census form, 99.3% of the population reported only one race, with 0.2% of these reporting African-American. The population of this county is 0.7% Hispanic (of any race). The average household size is 2.30 persons compared to an average family size of 2.80 persons.

In 2011 construction was the largest of 20 major sectors. It had an average wage per job of \$56,282. Per capita income grew by 7.6% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	7,652	<a href="#">2633</a>	Covered Employment	1,375	<a href="#">2828</a>
Growth (%) since 2010 Census	0.3%	<a href="#">1240</a>	Avg wage per job	\$34,311	<a href="#">1369</a>
Households (2011)	3,146	<a href="#">2683</a>	Manufacturing - % all jobs in County	1.7%	<a href="#">2606</a>
Labor Force (persons) (2011)	2,817	<a href="#">2784</a>	Avg wage per job	\$17,368	<a href="#">2779</a>
Unemployment Rate (2011)	12.6	<a href="#">262</a>	Transportation & Warehousing - % all jobs in County	1.4%	<a href="#">1928</a>
Per Capita Personal Income (2010)	\$21,693	<a href="#">3075</a>	Avg wage per job	\$29,868	<a href="#">2968</a>
Median Household Income (2011)	\$28,581	<a href="#">3042</a>	Health Care, Social Assist. - % all jobs in County	D	N/A
Poverty Rate (2011)	25.8	<a href="#">303</a>	Avg wage per job	D	N/A
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	71.6	<a href="#">2,955</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	7.7	<a href="#">3,182</a>	Avg wage per job	D	N/A

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	7,652	<a href="#">52</a>	Covered Employment	1,375	<a href="#">53</a>
Growth (%) since 2010 Census	0.3%	<a href="#">10</a>	Avg wage per job	\$34,311	<a href="#">33</a>
Households (2011)	3,146	<a href="#">51</a>	Manufacturing - % all jobs in County	1.7%	<a href="#">47</a>
Labor Force (persons) (2011)	2,817	<a href="#">53</a>	Avg wage per job	\$17,368	<a href="#">51</a>
Unemployment Rate (2011)	12.6	<a href="#">1</a>	Transportation & Warehousing - % all jobs in County	1.4%	<a href="#">40</a>
Per Capita Personal Income (2010)	\$21,693	<a href="#">53</a>	Avg wage per job	\$29,868	<a href="#">54</a>
Median Household Income (2011)	\$28,581	<a href="#">53</a>	Health Care, Social Assist. - % all jobs in County	D	N/A
Poverty Rate (2011)	25.8	<a href="#">7</a>	Avg wage per job	D	N/A
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	71.6	<a href="#">50</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	7.7	<a href="#">53</a>	Avg wage per job	D	N/A



**Jackson County** is one of about 3,141 counties and county equivalents in the United States. It has 465.8 sq. miles in land area and a population density of 62.8 per square mile. On the most recent census form, 99.1% of the population reported only one race, with 0.3% of these reporting African-American. The population of this county is 0.6% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.90 persons.

In 2011 manufacturing was the largest of 20 major sectors. It had an average wage per job of \$57,216. Per capita income grew by 3.5% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	29,241	<a href="#">1447</a>	Covered Employment	7,418	<a href="#">1634</a>
Growth (%) since 2010 Census	0.1%	<a href="#">1479</a>	Avg wage per job	\$33,302	<a href="#">1574</a>
Households (2011)	11,483	<a href="#">1469</a>	Manufacturing - % all jobs in County	16.7%	<a href="#">773</a>
Labor Force (persons) (2011)	10,994	<a href="#">1669</a>	Avg wage per job	\$57,216	<a href="#">388</a>
Unemployment Rate (2011)	10.8	<a href="#">626</a>	Transportation & Warehousing - % all jobs in County	0.7%	<a href="#">2482</a>
Per Capita Personal Income (2010)	\$26,317	<a href="#">2736</a>	Avg wage per job	\$42,974	<a href="#">1219</a>
Median Household Income (2011)	\$41,066	<a href="#">1702</a>	Health Care, Social Assist. - % all jobs in County	14.5%	<a href="#">689</a>
Poverty Rate (2011)	17.8	<a href="#">1295</a>	Avg wage per job	\$26,987	<a href="#">1742</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	83.3	<a href="#">1,847</a>	Finance and Insurance - % all jobs in County	3.0%	<a href="#">918</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	15.5	<a href="#">1,935</a>	Avg wage per job	\$34,592	<a href="#">2175</a>

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	29,241	<a href="#">21</a>	Covered Employment	7,418	<a href="#">26</a>
Growth (%) since 2010 Census	0.1%	<a href="#">20</a>	Avg wage per job	\$33,302	<a href="#">37</a>
Households (2011)	11,483	<a href="#">20</a>	Manufacturing - % all jobs in County	16.7%	<a href="#">7</a>
Labor Force (persons) (2011)	10,994	<a href="#">22</a>	Avg wage per job	\$57,216	<a href="#">10</a>
Unemployment Rate (2011)	10.8	<a href="#">11</a>	Transportation & Warehousing - % all jobs in County	0.7%	<a href="#">49</a>
Per Capita Personal Income (2010)	\$26,317	<a href="#">37</a>	Avg wage per job	\$42,974	<a href="#">23</a>
Median Household Income (2011)	\$41,066	<a href="#">7</a>	Health Care, Social Assist. - % all jobs in County	14.5%	<a href="#">14</a>
Poverty Rate (2011)	17.8	<a href="#">35</a>	Avg wage per job	\$26,987	<a href="#">19</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	83.3	<a href="#">21</a>	Finance and Insurance - % all jobs in County	3.0%	<a href="#">9</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	15.5	<a href="#">18</a>	Avg wage per job	\$34,592	<a href="#">21</a>

**Pleasants County** is one of about 3,141 counties and county equivalents in the United States. It has 130.7 sq. miles in land area and a population density of 58.2 per square mile. On the most recent census form, 99.0% of the population reported only one race, with 1.3% of these reporting African-American. The population of this county is 0.8% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.90 persons.

In 2011 manufacturing was the largest of 20 major sectors. It had an average wage per job of \$73,110. Per capita income grew by 13.0% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	7,611	<a href="#">2635</a>	Covered Employment	2,758	<a href="#">2431</a>
Growth (%) since 2010 Census	0.1%	<a href="#">1479</a>	Avg wage per job	\$41,031	<a href="#">509</a>
Households (2011)	2,630	<a href="#">2771</a>	Manufacturing - % all jobs in County	14.2%	<a href="#">997</a>
Labor Force (persons) (2011)	3,151	<a href="#">2727</a>	Avg wage per job	\$73,110	<a href="#">122</a>
Unemployment Rate (2011)	9.5	<a href="#">1077</a>	Transportation & Warehousing - % all jobs in County	3.5%	<a href="#">882</a>
Per Capita Personal Income (2010)	\$30,618	<a href="#">1924</a>	Avg wage per job	\$53,565	<a href="#">291</a>
Median Household Income (2011)	\$41,596	<a href="#">1629</a>	Health Care, Social Assist. - % all jobs in County	14.1%	<a href="#">757</a>
Poverty Rate (2011)	15.7	<a href="#">1704</a>	Avg wage per job	\$18,430	<a href="#">2164</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	89.5	<a href="#">686</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	10.7	<a href="#">2,904</a>	Avg wage per job	D	N/A

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	7,611	<a href="#">53</a>	Covered Employment	2,758	<a href="#">43</a>
Growth (%) since 2010 Census	0.1%	<a href="#">20</a>	Avg wage per job	\$41,031	<a href="#">13</a>
Households (2011)	2,630	<a href="#">53</a>	Manufacturing - % all jobs in County	14.2%	<a href="#">8</a>
Labor Force (persons) (2011)	3,151	<a href="#">51</a>	Avg wage per job	\$73,110	<a href="#">3</a>
Unemployment Rate (2011)	9.5	<a href="#">19</a>	Transportation & Warehousing - % all jobs in County	3.5%	<a href="#">16</a>
Per Capita Personal Income (2010)	\$30,618	<a href="#">18</a>	Avg wage per job	\$53,565	<a href="#">8</a>
Median Household Income (2011)	\$41,596	<a href="#">6</a>	Health Care, Social Assist. - % all jobs in County	14.1%	<a href="#">15</a>
Poverty Rate (2011)	15.7	<a href="#">49</a>	Avg wage per job	\$18,430	<a href="#">30</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	89.5	<a href="#">2</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	10.7	<a href="#">40</a>	Avg wage per job	D	N/A

**Ritchie County** is one of about 3,141 counties and county equivalents in the United States. It has 453.5 sq. miles in land area and a population density of 22.7 per square mile. On the most recent census form, 99.2% of the population reported only one race, with 0.2% of these reporting African-American. The population of this county is 0.5% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.80 persons.

In 2011 manufacturing was the largest of 20 major sectors. It had an average wage per job of \$34,908. Per capita income grew by 16.2% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	10,295	<a href="#">2416</a>	Covered Employment	3,054	<a href="#">2362</a>
Growth (%) since 2010 Census	-1.5%	<a href="#">2943</a>	Avg wage per job	\$33,929	<a href="#">1447</a>
Households (2011)	4,127	<a href="#">2455</a>	Manufacturing - % all jobs in County	25.1%	<a href="#">296</a>
Labor Force (persons) (2011)	4,368	<a href="#">2500</a>	Avg wage per job	\$34,908	<a href="#">2079</a>
Unemployment Rate (2011)	8.9	<a href="#">1307</a>	Transportation & Warehousing - % all jobs in County	3.9%	<a href="#">756</a>
Per Capita Personal Income (2010)	\$27,913	<a href="#">2479</a>	Avg wage per job	\$47,117	<a href="#">673</a>
Median Household Income (2011)	\$35,421	<a href="#">2490</a>	Health Care, Social Assist. - % all jobs in County	D	N/A
Poverty Rate (2011)	19.5	<a href="#">975</a>	Avg wage per job	D	N/A
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	80.5	<a href="#">2,210</a>	Finance and Insurance - % all jobs in County	2.7%	<a href="#">1189</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	11.6	<a href="#">2,748</a>	Avg wage per job	\$29,976	<a href="#">2566</a>

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	10,295	<a href="#">44</a>	Covered Employment	3,054	<a href="#">40</a>
Growth (%) since 2010 Census	-1.5%	<a href="#">52</a>	Avg wage per job	\$33,929	<a href="#">34</a>
Households (2011)	4,127	<a href="#">44</a>	Manufacturing - % all jobs in County	25.1%	<a href="#">3</a>
Labor Force (persons) (2011)	4,368	<a href="#">44</a>	Avg wage per job	\$34,908	<a href="#">36</a>
Unemployment Rate (2011)	8.9	<a href="#">24</a>	Transportation & Warehousing - % all jobs in County	3.9%	<a href="#">11</a>
Per Capita Personal Income (2010)	\$27,913	<a href="#">30</a>	Avg wage per job	\$47,117	<a href="#">16</a>
Median Household Income (2011)	\$35,421	<a href="#">34</a>	Health Care, Social Assist. - % all jobs in County	D	N/A
Poverty Rate (2011)	19.5	<a href="#">26</a>	Avg wage per job	D	N/A
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	80.5	<a href="#">30</a>	Finance and Insurance - % all jobs in County	2.7%	<a href="#">12</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	11.6	<a href="#">36</a>	Avg wage per job	\$29,976	<a href="#">33</a>

**Roane County** is one of about 3,141 counties and county equivalents in the United States. It has 483.6 sq. miles in land area and a population density of 30.7 per square mile. On the most recent census form, 99.1% of the population reported only one race, with 0.1% of these reporting African-American. The population of this county is 0.7% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.90 persons.

In 2011 health care and social assistance was the largest of 20 major sectors. It had an average wage per job of \$31,458. Per capita income grew by 10.3% between 2000 and 2010 (adjusted for inflation).

<b>People &amp; Income Overview</b> (By Place of Residence)	<b>Value</b>	<b>Rank in U.S.</b>	<b>Industry Overview (2011)</b> (By Place of Work)	<b>Value</b>	<b>Rank in U.S.</b>
Population (2011)	14,858	<a href="#">2120</a>	Covered Employment	3,037	<a href="#">2366</a>
Growth (%) since 2010 Census	-0.5%	<a href="#">2284</a>	Avg wage per job	\$30,777	<a href="#">2172</a>
Households (2011)	5,970	<a href="#">2152</a>	Manufacturing - % all jobs in County	6.9%	<a href="#">1883</a>
Labor Force (persons) (2011)	5,398	<a href="#">2336</a>	Avg wage per job	\$29,127	<a href="#">2501</a>
Unemployment Rate (2011)	12.6	<a href="#">262</a>	Transportation & Warehousing - % all jobs in County	0.8%	<a href="#">2380</a>
Per Capita Personal Income (2010)	\$24,185	<a href="#">2969</a>	Avg wage per job	\$43,479	<a href="#">1139</a>
Median Household Income (2011)	\$28,131	<a href="#">3054</a>	Health Care, Social Assist. - % all jobs in County	21.6%	<a href="#">102</a>
Poverty Rate (2011)	23.6	<a href="#">476</a>	Avg wage per job	\$31,458	<a href="#">1372</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	76.3	<a href="#">2,617</a>	Finance and Insurance - % all jobs in County	3.4%	<a href="#">660</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	9.5	<a href="#">3,049</a>	Avg wage per job	\$44,227	<a href="#">925</a>

<b>People &amp; Income Overview</b> (By Place of Residence)	<b>Value</b>	<b>Rank in State</b>	<b>Industry Overview (2011)</b> (By Place of Work)	<b>Value</b>	<b>Rank in State</b>
Population (2011)	14,858	<a href="#">38</a>	Covered Employment	3,037	<a href="#">41</a>
Growth (%) since 2010 Census	-0.5%	<a href="#">39</a>	Avg wage per job	\$30,777	<a href="#">42</a>
Households (2011)	5,970	<a href="#">39</a>	Manufacturing - % all jobs in County	6.9%	<a href="#">22</a>
Labor Force (persons) (2011)	5,398	<a href="#">41</a>	Avg wage per job	\$29,127	<a href="#">44</a>
Unemployment Rate (2011)	12.6	<a href="#">1</a>	Transportation & Warehousing - % all jobs in County	0.8%	<a href="#">47</a>
Per Capita Personal Income (2010)	\$24,185	<a href="#">47</a>	Avg wage per job	\$43,479	<a href="#">22</a>
Median Household Income (2011)	\$28,131	<a href="#">54</a>	Health Care, Social Assist. - % all jobs in County	21.6%	<a href="#">4</a>
Poverty Rate (2011)	23.6	<a href="#">10</a>	Avg wage per job	\$31,458	<a href="#">18</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	76.3	<a href="#">44</a>	Finance and Insurance - % all jobs in County	3.4%	<a href="#">5</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	9.5	<a href="#">44</a>	Avg wage per job	\$44,227	<a href="#">10</a>

**Tyler County** is one of about 3,141 counties and county equivalents in the United States. It has 257.6 sq. miles in land area and a population density of 35.4 per square mile. On the most recent census form, 99.4% of the population reported only one race, with 0.2% of these reporting African-American. The population of this county is 0.5% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.80 persons.

In 2011 health care and social assistance was the largest of 20 major sectors. It had an average wage per job of \$17,379. Per capita income grew by 15.9% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	9,121	<a href="#">2516</a>	Covered Employment	2,306	<a href="#">2540</a>
Growth (%) since 2010 Census	-1.0%	<a href="#">2748</a>	Avg wage per job	\$39,157	<a href="#">668</a>
Households (2011)	3,752	<a href="#">2539</a>	Manufacturing - % all jobs in County	23.6%	<a href="#">360</a>
Labor Force (persons) (2011)	3,664	<a href="#">2623</a>	Avg wage per job	\$77,884	<a href="#">82</a>
Unemployment Rate (2011)	10.3	<a href="#">779</a>	Transportation & Warehousing - % all jobs in County	1.8%	<a href="#">1702</a>
Per Capita Personal Income (2010)	\$25,340	<a href="#">2860</a>	Avg wage per job	\$38,750	<a href="#">1956</a>
Median Household Income (2011)	\$36,952	<a href="#">2303</a>	Health Care, Social Assist. - % all jobs in County	23.8%	<a href="#">56</a>
Poverty Rate (2011)	20.3	<a href="#">850</a>	Avg wage per job	\$17,379	<a href="#">2181</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	83.8	<a href="#">1,777</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	8.8	<a href="#">3,111</a>	Avg wage per job	D	N/A

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	9,121	<a href="#">47</a>	Covered Employment	2,306	<a href="#">46</a>
Growth (%) since 2010 Census	-1.0%	<a href="#">49</a>	Avg wage per job	\$39,157	<a href="#">19</a>
Households (2011)	3,752	<a href="#">47</a>	Manufacturing - % all jobs in County	23.6%	<a href="#">5</a>
Labor Force (persons) (2011)	3,664	<a href="#">45</a>	Avg wage per job	\$77,884	<a href="#">1</a>
Unemployment Rate (2011)	10.3	<a href="#">14</a>	Transportation & Warehousing - % all jobs in County	1.8%	<a href="#">38</a>
Per Capita Personal Income (2010)	\$25,340	<a href="#">42</a>	Avg wage per job	\$38,750	<a href="#">35</a>
Median Household Income (2011)	\$36,952	<a href="#">26</a>	Health Care, Social Assist. - % all jobs in County	23.8%	<a href="#">1</a>
Poverty Rate (2011)	20.3	<a href="#">20</a>	Avg wage per job	\$17,379	<a href="#">31</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	83.8	<a href="#">18</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	8.8	<a href="#">47</a>	Avg wage per job	D	N/A

**Wirt County** is one of about 3,141 counties and county equivalents in the United States. It has 233.0 sq. miles in land area and a population density of 24.7 per square mile. On the most recent census form, 99.1% of the population reported only one race, with 0.2% of these reporting African-American. The population of this county is 0.5% Hispanic (of any race). The average household size is 2.40 persons compared to an average family size of 2.80 persons.

In 2011 educational services was the largest of 20 major sectors. It had an average wage per job of \$32,525. Per capita income grew by 7.1% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	5,762	<a href="#">2784</a>	Covered Employment	732	<a href="#">3012</a>
Growth (%) since 2010 Census	0.8%	<a href="#">762</a>	Avg wage per job	\$24,718	<a href="#">3060</a>
Households (2011)	2,325	<a href="#">2844</a>	Manufacturing - % all jobs in County	D	N/A
Labor Force (persons) (2011)	2,339	<a href="#">2865</a>	Avg wage per job	D	N/A
Unemployment Rate (2011)	11.0	<a href="#">579</a>	Transportation & Warehousing - % all jobs in County	1.3%	<a href="#">1999</a>
Per Capita Personal Income (2010)	\$21,715	<a href="#">3074</a>	Avg wage per job	\$46,721	<a href="#">713</a>
Median Household Income (2011)	\$36,084	<a href="#">2402</a>	Health Care, Social Assist. - % all jobs in County	10.2%	<a href="#">1383</a>
Poverty Rate (2011)	19.9	<a href="#">917</a>	Avg wage per job	\$20,985	<a href="#">2100</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	85.4	<a href="#">1,516</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	10.8	<a href="#">2,889</a>	Avg wage per job	D	N/A

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	5,762	<a href="#">55</a>	Covered Employment	732	<a href="#">55</a>
Growth (%) since 2010 Census	0.8%	<a href="#">6</a>	Avg wage per job	\$24,718	<a href="#">55</a>
Households (2011)	2,325	<a href="#">55</a>	Manufacturing - % all jobs in County	D	N/A
Labor Force (persons) (2011)	2,339	<a href="#">55</a>	Avg wage per job	D	N/A
Unemployment Rate (2011)	11.0	<a href="#">9</a>	Transportation & Warehousing - % all jobs in County	1.3%	<a href="#">41</a>
Per Capita Personal Income (2010)	\$21,715	<a href="#">52</a>	Avg wage per job	\$46,721	<a href="#">17</a>
Median Household Income (2011)	\$36,084	<a href="#">31</a>	Health Care, Social Assist. - % all jobs in County	10.2%	<a href="#">24</a>
Poverty Rate (2011)	19.9	<a href="#">23</a>	Avg wage per job	\$20,985	<a href="#">25</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	85.4	<a href="#">13</a>	Finance and Insurance - % all jobs in County	D	N/A
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	10.8	<a href="#">38</a>	Avg wage per job	D	N/A

**Wood County** is one of about 3,141 counties and county equivalents in the United States. It has 367.3 sq. miles in land area and a population density of 237.2 per square mile. On the most recent census form, 98.5% of the population reported only one race, with 1.1% of these reporting African-American. The population of this county is 0.9% Hispanic (of any race). The average household size is 2.30 persons compared to an average family size of 2.80 persons.

In 2011 health care and social assistance was the largest of 20 major sectors. It had an average wage per job of \$35,670. Per capita income grew by 4.6% between 2000 and 2010 (adjusted for inflation).

People & Income Overview (By Place of Residence)	Value	Rank in U.S.	Industry Overview (2011) (By Place of Work)	Value	Rank in U.S.
Population (2011)	87,120	<a href="#">651</a>	Covered Employment	38,251	<a href="#">563</a>
Growth (%) since 2010 Census	0.2%	<a href="#">1354</a>	Avg wage per job	\$35,549	<a href="#">1132</a>
Households (2011)	35,990	<a href="#">613</a>	Manufacturing - % all jobs in County	8.3%	<a href="#">1670</a>
Labor Force (persons) (2011)	39,075	<a href="#">689</a>	Avg wage per job	\$62,757	<a href="#">256</a>
Unemployment Rate (2011)	8.4	<a href="#">1522</a>	Transportation & Warehousing - % all jobs in County	3.5%	<a href="#">882</a>
Per Capita Personal Income (2010)	\$32,075	<a href="#">1621</a>	Avg wage per job	\$37,106	<a href="#">2231</a>
Median Household Income (2011)	\$38,005	<a href="#">2181</a>	Health Care, Social Assist. - % all jobs in County	18.1%	<a href="#">280</a>
Poverty Rate (2011)	18.0	<a href="#">1255</a>	Avg wage per job	\$35,670	<a href="#">1030</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	87.3	<a href="#">1,148</a>	Finance and Insurance - % all jobs in County	3.8%	<a href="#">484</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	18.7	<a href="#">1,310</a>	Avg wage per job	\$44,691	<a href="#">872</a>

People & Income Overview (By Place of Residence)	Value	Rank in State	Industry Overview (2011) (By Place of Work)	Value	Rank in State
Population (2011)	87,120	<a href="#">5</a>	Covered Employment	38,251	<a href="#">4</a>
Growth (%) since 2010 Census	0.2%	<a href="#">17</a>	Avg wage per job	\$35,549	<a href="#">27</a>
Households (2011)	35,990	<a href="#">4</a>	Manufacturing - % all jobs in County	8.3%	<a href="#">17</a>
Labor Force (persons) (2011)	39,075	<a href="#">5</a>	Avg wage per job	\$62,757	<a href="#">6</a>
Unemployment Rate (2011)	8.4	<a href="#">28</a>	Transportation & Warehousing - % all jobs in County	3.5%	<a href="#">16</a>
Per Capita Personal Income (2010)	\$32,075	<a href="#">12</a>	Avg wage per job	\$37,106	<a href="#">42</a>
Median Household Income (2011)	\$38,005	<a href="#">21</a>	Health Care, Social Assist. - % all jobs in County	18.1%	<a href="#">8</a>
Poverty Rate (2011)	18.0	<a href="#">32</a>	Avg wage per job	\$35,670	<a href="#">14</a>
H.S. Diploma or More - % of Adults 25+ (2011 ACS 5yr)	87.3	<a href="#">7</a>	Finance and Insurance - % all jobs in County	3.8%	<a href="#">4</a>
Bachelor's Deg. or More - % of Adults 25+ (2011 ACS 5yr)	18.7	<a href="#">9</a>	Avg wage per job	\$44,691	<a href="#">8</a>



### Cluster Data by Custom Region, RPDC 5 (MOVRC) and Individual Counties:

Geography Name	Year	Description	QCEW Cluster Establishments	Industry Cluster Establishment LQ	QCEW Cluster Employment	Industry Cluster Employment LQ	QCEW Cluster - Wages	Industry Cluster Annual Wages LQ
RPDC 5 (MOVRC)	2010	Computer & Electronic Product Mfg.	2	0.34	80	0.21	\$3,486,573	0.13
RPDC 5 (MOVRC)	2010	Electrical Equipment, Appliance & Component Mfg.	1	0.54	37	0.35	\$1,864,291	0.44
RPDC 5 (MOVRC)	2010	Transportation Equipment Mfg.	6	1.21	447	0.87	\$24,316,426	0.95
RPDC 5 (MOVRC)	2010	Primary Metal Mfg.	3	1.63	918	7.16	\$61,513,396	11.08
RPDC 5 (MOVRC)	2010	Mining	3	0.91	26	0.45	\$1,260,204	0.48
RPDC 5 (MOVRC)	2010	Advanced Materials	54	0.86	4,857	2.25	\$308,403,040	2.78
RPDC 5 (MOVRC)	2010	Forest & Wood Products	36	1.23	238	0.39	\$7,374,487	0.36
RPDC 5 (MOVRC)	2010	Glass & Ceramics	4	1.50	77	1.02	\$2,509,975	0.94
RPDC 5 (MOVRC)	2010	Printing & Publishing	50	0.60	439	0.46	\$18,203,031	0.43
RPDC 5 (MOVRC)	2010	Business & Financial Services	384	0.61	2,474	0.48	\$110,634,171	0.35
RPDC 5 (MOVRC)	2010	Machinery Mfg.	5	0.46	199	0.51	\$13,036,827	0.74
RPDC 5 (MOVRC)	2010	Total All Industries	3,956	1.00	58,446	1.00	\$2,016,179,019	1.00
RPDC 5 (MOVRC)	2010	Apparel & Textiles	14	0.48	161	0.42	\$6,411,165	0.52
RPDC 5 (MOVRC)	2010	Energy (Fossil & Renewable)	354	2.01	3,377	1.30	\$193,596,032	1.39
RPDC 5 (MOVRC)	2010	Information Technology & Telecommunications	48	0.32	763	0.34	\$47,275,647	0.32
RPDC 5 (MOVRC)	2010	Biomedical/Biotechnical (Life Sciences)	155	1.10	6,839	1.06	\$285,208,839	1.26
RPDC 5 (MOVRC)	2010	Defense & Security	83	0.57	950	0.30	\$45,619,224	0.28
RPDC 5 (MOVRC)	2010	Manufacturing Supercluster	42	0.76	2,034	0.87	\$119,185,484	1.06
RPDC 5 (MOVRC)	2010	Agribusiness, Food Processing & Technology	21	0.37	223	0.17	\$9,594,830	0.26
RPDC 5 (MOVRC)	2010	Chemicals & Chemical Based Products	44	1.47	3,985	4.38	\$257,859,611	6.09
RPDC 5 (MOVRC)	2010	Fabricated Metal Product Mfg.	25	1.04	353	0.66	\$14,967,973	0.79
RPDC 5 (MOVRC)	2010	Arts, Entertainment, Recreation & Visitor Industries	144	1.24	1,525	0.66	\$34,813,249	0.58
RPDC 5 (MOVRC)	2010	Education & Knowledge Creation	43	0.79	2,358	1.05	\$96,744,007	1.21
RPDC 5 (MOVRC)	2010	Transportation & Logistics	92	1.00	1,601	0.93	\$66,955,107	1.12



Geography Name	Year	Description	QCEW Cluster - Establishments	Industry Cluster Establishment LQ	QCEW Cluster - Employment	Industry Cluster Employment LQ	QCEW Cluster - Wages	Industry Cluster Annual Wages LQ
<b><u>Calhoun County, WV</u></b>	<b><u>2010</u></b>	<b><u>Total All Industries</u></b>	<b><u>149</u></b>	<b><u>1.00</u></b>	<b><u>1,392</u></b>	<b><u>1.00</u></b>	<b><u>\$43,424,993</u></b>	<b><u>1.00</u></b>
Calhoun County, WV	2010	Advanced Materials	1	0.42	4	0.08	\$177,587	0.07
Calhoun County, WV	2010	Apparel & Textiles	2	1.54	5	0.48	\$123,034	0.41
Calhoun County, WV	2010	Arts, Entertainment, Recreation & Visitor Industries	1	0.23	2	0.04	\$24,198	0.02
Calhoun County, WV	2010	Biomedical/Biotechnical (Life Sciences)	5	0.94	262	1.71	\$12,127,404	2.49
Calhoun County, WV	2010	Business & Financial Services	9	0.38	38	0.31	\$1,763,914	0.26
Calhoun County, WV	2010	Chemicals & Chemical Based Products	1	0.89	4	0.18	\$143,332	0.16
Calhoun County, WV	2010	Defense & Security	6	1.10	36	0.47	\$2,005,516	0.57
Calhoun County, WV	2010	Education & Knowledge Creation	2	0.98	54	1.01	\$2,120,009	1.23
Calhoun County, WV	2010	Energy (Fossil & Renewable)	37	5.57	309	5.00	\$14,473,006	4.84
Calhoun County, WV	2010	Forest & Wood Products	3	2.62	31	2.07	\$815,477	1.78
Calhoun County, WV	2010	Information Technology & Telecommunications	1	0.18	4	0.08	\$267,548	0.08
Calhoun County, WV	2010	Transportation & Logistics	3	0.85	17	0.41	\$969,294	0.75
Calhoun County, WV	2010	Manufacturing Supercluster	1	0.45	4	0.07	\$177,587	0.07
Calhoun County, WV	2010	Fabricated Metal Product Mfg.	1	1.04	4	0.30	\$177,587	0.41
Calhoun County, WV	2010	Printing & Publishing	2	0.64	6	0.27	\$201,377	0.22

<u>Jackson County, WV</u>	<u>2010</u>	<u>Total All Industries</u>	<u>599</u>	<u>1.00</u>	<u>7,543</u>	<u>1.00</u>	<u>\$249,222,148</u>	<u>1.00</u>
Jackson County, WV	2010	Advanced Materials	8	0.84	963	3.46	\$54,166,877	3.95
Jackson County, WV	2010	Agribusiness, Food Processing & Technology	7	0.77	47	0.26	\$1,190,657	0.25
Jackson County, WV	2010	Apparel & Textiles	4	0.77	37	0.66	\$1,384,265	0.81
Jackson County, WV	2010	Arts, Entertainment, Recreation & Visitor Industries	24	1.37	210	0.70	\$5,106,236	0.69
Jackson County, WV	2010	Biomedical/Biotechnical (Life Sciences)	16	0.75	645	0.78	\$25,267,453	0.90
Jackson County, WV	2010	Business & Financial Services	67	0.71	273	0.41	\$11,490,147	0.30
Jackson County, WV	2010	Chemicals & Chemical Based Products	5	1.11	226	1.92	\$7,981,653	1.53
Jackson County, WV	2010	Defense & Security	11	0.50	88	0.21	\$4,573,652	0.23
Jackson County, WV	2010	Education & Knowledge Creation	6	0.73	395	1.36	\$15,818,245	1.60
Jackson County, WV	2010	Energy (Fossil & Renewable)	49	1.84	587	1.75	\$37,616,945	2.19
Jackson County, WV	2010	Forest & Wood Products	3	0.65	30	0.37	\$968,310	0.37
Jackson County, WV	2010	Information Technology & Telecommunications	9	0.40	58	0.20	\$3,894,905	0.21
Jackson County, WV	2010	Transportation & Logistics	21	1.48	225	1.00	\$10,994,675	1.47
Jackson County, WV	2010	Manufacturing Supercluster	7	0.78	967	3.03	\$61,010,227	4.13
Jackson County, WV	2010	Primary Metal Mfg.	2	5.17	642	30.11	\$41,658,028	47.23
Jackson County, WV	2010	Fabricated Metal Product Mfg.	1	0.26	32	0.44	\$1,134,013	0.45
Jackson County, WV	2010	Machinery Mfg.	1	0.51	84	1.44	\$6,601,081	2.64
Jackson County, WV	2010	Computer & Electronic Product Mfg.	1	0.80	26	0.40	\$1,549,847	0.36
Jackson County, WV	2010	Transportation Equipment Mfg.	2	2.07	183	2.28	\$10,067,259	2.64
Jackson County, WV	2010	Printing & Publishing	7	0.55	72	0.59	\$2,429,324	0.47

<b><u>Pleasants County,</u></b>								
<b><u>WV</u></b>	<b><u>2010</u></b>	<b><u>Total All Industries</u></b>	<b><u>164</u></b>	<b><u>1.00</u></b>	<b><u>2,710</u></b>	<b><u>1.00</u></b>	<b><u>\$107,753,880</u></b>	<b><u>1.00</u></b>
Pleasants County, WV	2010	Advanced Materials	3	1.15	243	2.43	\$13,037,616	2.20
Pleasants County, WV	2010	Agribusiness, Food Processing & Technology	2	0.80	6	0.09	\$144,746	0.07
Pleasants County, WV	2010	Arts, Entertainment, Recreation & Visitor Industries	6	1.25	61	0.57	\$1,677,941	0.53
Pleasants County, WV	2010	Biomedical/Biotechnical (Life Sciences)	9	1.54	420	1.41	\$26,215,667	2.17
Pleasants County, WV	2010	Business & Financial Services	13	0.50	169	0.71	\$5,825,065	0.35
Pleasants County, WV	2010	Chemicals & Chemical Based Products	4	3.23	424	10.04	\$31,787,461	14.05
Pleasants County, WV	2010	Defense & Security	8	1.33	83	0.56	\$4,450,347	0.51
Pleasants County, WV	2010	Education & Knowledge Creation	3	1.33	109	1.05	\$4,087,727	0.96
Pleasants County, WV	2010	Energy (Fossil & Renewable)	20	2.74	290	2.41	\$22,504,700	3.03
Pleasants County, WV	2010	Forest & Wood Products	1	0.79	2	0.07	\$50,977	0.05
Pleasants County, WV	2010	Information Technology & Telecommunications	3	0.48	29	0.28	\$2,084,823	0.26
Pleasants County, WV	2010	Transportation & Logistics	7	1.80	99	1.23	\$5,890,954	1.83
Pleasants County, WV	2010	Printing & Publishing	2	0.58	46	1.04	\$1,757,085	0.78

<b><u>Ritchie County, WV</u></b>	<b><u>2010</u></b>	<b><u>Total All Industries</u></b>	<b><u>231</u></b>	<b><u>1.00</u></b>	<b><u>3,018</u></b>	<b><u>1.00</u></b>	<b><u>\$102,698,089</u></b>	<b><u>1.00</u></b>
Ritchie County, WV	2010	Advanced Materials	4	1.09	394	3.54	\$13,336,914	2.36
Ritchie County, WV	2010	Agribusiness, Food Processing & Technology	0	0.00	12	0.17	\$565,290	0.29
Ritchie County, WV	2010	Apparel & Textiles	1	0.50	35	1.56	\$1,853,631	2.62
Ritchie County, WV	2010	Arts, Entertainment, Recreation & Visitor Industries	6	0.89	70	0.58	\$2,830,571	0.93
Ritchie County, WV	2010	Biomedical/Biotechnical (Life Sciences)	7	0.85	200	0.60	\$6,377,198	0.55
Ritchie County, WV	2010	Business & Financial Services	19	0.52	114	0.43	\$5,272,627	0.33
Ritchie County, WV	2010	Chemicals & Chemical Based Products	4	2.30	446	9.49	\$15,067,171	6.99
Ritchie County, WV	2010	Defense & Security	3	0.36	26	0.16	\$1,489,117	0.18
Ritchie County, WV	2010	Education & Knowledge Creation	3	0.95	15	0.13	\$269,096	0.07
Ritchie County, WV	2010	Energy (Fossil & Renewable)	47	4.57	467	3.49	\$24,877,054	3.52
Ritchie County, WV	2010	Forest & Wood Products	4	2.25	38	1.17	\$845,622	0.78
Ritchie County, WV	2010	Information Technology & Telecommunications	2	0.23	18	0.16	\$1,203,967	0.16
Ritchie County, WV	2010	Transportation & Logistics	4	0.73	68	0.76	\$5,255,753	1.71
Ritchie County, WV	2010	Manufacturing Supercluster	3	0.87	207	1.62	\$11,011,374	1.81
Ritchie County, WV	2010	Fabricated Metal Product Mfg.	1	0.67	6	0.21	\$183,609	0.18
Ritchie County, WV	2010	Transportation Equipment Mfg.	2	5.37	201	6.26	\$10,827,765	6.89
Ritchie County, WV	2010	Mining	1	3.28	20	4.71	\$891,934	4.69
Ritchie County, WV	2010	Printing & Publishing	1	0.21	4	0.08	\$131,726	0.06

<u>Roane County,</u> <u>WV</u>	<u>2010</u>	<u>Total All Industries</u>	<u>306</u>	<u>1.00</u>	<u>3,066</u>	<u>1.00</u>	<u>\$91,182,271</u>	<u>1.00</u>
Roane County, WV 2010	Advanced Materials	4	0.82	128	1.13	\$5,612,033	1.12	
Roane County, WV 2010	Agribusiness, Food Processing & Technology	1	0.21	17	0.23	\$513,969	0.30	
Roane County, WV 2010	Arts, Entertainment, Recreation & Visitor Industries	6	0.67	160	1.31	\$3,455,353	1.28	
Roane County, WV 2010	Biomedical/Biotechnical (Life Sciences)	9	0.83	312	0.92	\$12,814,721	1.25	
Roane County, WV 2010	Business & Financial Services	24	0.50	68	0.25	\$2,923,387	0.21	
Roane County, WV 2010	Chemicals & Chemical Based Products	4	1.73	63	1.32	\$2,714,934	1.42	
Roane County, WV 2010	Defense & Security	5	0.45	35	0.21	\$1,973,478	0.27	
Roane County, WV 2010	Education & Knowledge Creation	3	0.72	84	0.71	\$3,328,184	0.92	
Roane County, WV 2010	Energy (Fossil & Renewable)	62	4.55	446	3.28	\$33,224,495	5.29	
Roane County, WV 2010	Forest & Wood Products	9	3.82	67	2.03	\$2,501,367	2.60	
Roane County, WV 2010	Information Technology & Telecommunications	2	0.17	5	0.04	\$363,311	0.05	
Roane County, WV 2010	Transportation & Logistics	4	0.55	29	0.32	\$816,144	0.30	
Roane County, WV 2010	Manufacturing Supercluster	4	0.88	60	0.46	\$3,758,436	0.70	
Roane County, WV 2010	Fabricated Metal Product Mfg.	2	1.01	28	0.95	\$1,243,739	1.35	
Roane County, WV 2010	Machinery Mfg.	2	1.99	32	1.35	\$2,514,698	2.75	
Roane County, WV 2010	Printing & Publishing	5	0.77	33	0.66	\$1,416,067	0.74	

<u>Wirt County, WV</u>	<u>2010</u>	<u>Total All Industries</u>	<u>97</u>	<u>1.00</u>	<u>692</u>	<u>1.00</u>	<u>\$17,478,754</u>	<u>1.00</u>
Wirt County, WV	2010	Advanced Materials	1	0.65	31	1.22	\$1,050,908	1.09
Wirt County, WV	2010	Arts, Entertainment, Recreation & Visitor Industries	4	1.41	21	0.76	\$454,786	0.88
Wirt County, WV	2010	Biomedical/Biotechnical (Life Sciences)	1	0.29	4	0.05	\$141,421	0.07
Wirt County, WV	2010	Business & Financial Services	6	0.39	15	0.25	\$577,959	0.21
Wirt County, WV	2010	Chemicals & Chemical Based Products	1	1.37	31	2.88	\$1,050,908	2.86
Wirt County, WV	2010	Defense & Security	4	1.13	14	0.37	\$821,494	0.58
Wirt County, WV	2010	Education & Knowledge Creation	1	0.75	2	0.08	\$65,863	0.10
Wirt County, WV	2010	Energy (Fossil & Renewable)	13	3.01	55	1.79	\$3,490,642	2.90
Wirt County, WV	2010	Forest & Wood Products	1	1.34	9	1.21	\$293,492	1.59
Wirt County, WV	2010	Information Technology & Telecommunications	1	0.27	12	0.45	\$802,645	0.62
Wirt County, WV	2010	Printing & Publishing	1	0.49	2	0.18	\$65,863	0.18

<b><u>Wood County, WV 2010</u></b>	<b><u>Total All Industries</u></b>	<b><u>2,256</u></b>	<b><u>1.00</u></b>	<b><u>37,812</u></b>	<b><u>1.00</u></b>	<b><u>\$1,318,970,814</u></b>	<b><u>1.00</u></b>
Wood County, WV 2010	Advanced Materials	29	0.81	2,558	1.83	\$184,285,147	2.54
Wood County, WV 2010	Agribusiness, Food Processing & Technology	10	0.29	137	0.15	\$6,996,719	0.28
Wood County, WV 2010	Apparel & Textiles	6	0.31	71	0.25	\$2,759,127	0.30
Wood County, WV 2010	Arts, Entertainment, Recreation & Visitor Industries	93	1.41	941	0.63	\$19,605,455	0.50
Wood County, WV 2010	Biomedical/Biotechnical (Life Sciences)	98	1.22	4,447	1.07	\$182,303,484	1.23
Wood County, WV 2010	Business & Financial Services	241	0.68	1,771	0.53	\$81,750,326	0.40
Wood County, WV 2010	Chemicals & Chemical Based Products	21	1.23	2,270	3.85	\$163,129,744	5.89
Wood County, WV 2010	Defense & Security	42	0.51	657	0.32	\$29,715,960	0.28
Wood County, WV 2010	Education & Knowledge Creation	22	0.71	1,644	1.13	\$69,450,355	1.33
Wood County, WV 2010	Energy (Fossil & Renewable)	115	1.14	1,133	0.68	\$51,711,933	0.57
Wood County, WV 2010	Forest & Wood Products	15	0.87	61	0.15	\$1,899,242	0.14
Wood County, WV 2010	Glass & Ceramics	4	1.50	77	1.02	\$2,509,975	0.94
Wood County, WV 2010	Information Technology & Telecommunications	29	0.34	635	0.44	\$38,524,468	0.39
Wood County, WV 2010	Transportation & Logistics	48	0.90	1,137	1.01	\$42,062,992	1.07
Wood County, WV 2010	Manufacturing Supercluster	25	0.74	774	0.48	\$42,062,723	0.54
Wood County, WV 2010	Primary Metal Mfg.	1	0.69	276	2.58	\$19,855,368	4.25
Wood County, WV 2010	Fabricated Metal Product Mfg.	19	1.30	267	0.73	\$11,405,681	0.86
Wood County, WV 2010	Machinery Mfg.	1	0.14	77	0.26	\$3,579,255	0.27
Wood County, WV 2010	Computer & Electronic Product Mfg.	1	0.21	54	0.17	\$1,936,726	0.09
Wood County, WV 2010	Electrical Equipment, Appliance & Component Mfg.	1	0.54	37	0.35	\$1,864,291	0.44
Wood County, WV 2010	Transportation Equipment Mfg.	2	0.55	63	0.16	\$3,421,402	0.17
Wood County, WV 2010	Mining	2	0.67	6	0.11	\$368,270	0.15
Wood County, WV 2010	Printing & Publishing	31	0.65	234	0.38	\$10,818,470	0.39

Source: U.S. Bureau of Labor Statistics, Quarterly Census of Employment & Wages (QCEW) and Purdue Center for Regional Development (cluster definitions).

## REFERENCE | MINUTES OF OEDP/COMMITTEE MEETINGS

- MOVRC/MOVADC Staff List
- MOVRC Membership List
- Minutes (July, 1st 2011 through June, 30th 2012)



**MID-OHIO VALLEY REGIONAL COUNCIL**  
**BOARD MEMBERSHIP**  
**January 2012**

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**City of St. Marys**

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**MID-OHIO VALLEY REGIONAL COUNCIL  
BOARD MEMBERSHIP  
January 2012**

**Town of Auburn**

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**Roane County Commission**

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**Town of Pullman**

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**Tyler County Commission**

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**MID-OHIO VALLEY REGIONAL COUNCIL**  
**BOARD MEMBERSHIP**  
**January 2012**

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**Town of Elizabeth**

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**MID-OHIO VALLEY REGIONAL COUNCIL**  
**BOARD MEMBERSHIP**  
**January 2012**

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**Mr. Carl Reynolds**

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**MID-OHIO VALLEY REGIONAL COUNCIL  
BOARD MEMBERSHIP  
January 2012**

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**Mr. Tim Bailey**

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**Mr. Robert Riggs**

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## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR** *JM*  
**RE: MEETING MINUTES – JULY 20, 2011**  
**DATE: JULY 21, 2011**

The MOVRC Board of Directors held its monthly meeting on July 20, 2011 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	Alan Haught
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	Jay Powell
Ritchie County Commission	Lavada Williamson
Roane County Commission	
Tyler County Commission	
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	

Tyler County Development Authority	Eric Peters
Wood County Development Authority	
Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	Eldon Haught
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Larry McCallister	
Chamber of Commerce – Director	
Higher Education – Dr. Marie Foster-Gnage	Dr. Marie Foster-Gnage
Labor – Carl Reynolds	

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Bob Leach	Staff
Tim Meeks	Staff
Jim Mylott	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the June meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and 1) accepted withdraw of an IRP application by the applicant; 2) reviewed and approved a microloan application; and, 3) authorized Jim, in consultation with staff and the Agency's attorney, to waive interest accrual and/or the annual fee on a line of credit for an IRP client.

There are a number of loan proposals pending; if closed, the following **Loan Fund Balances** would result:

**IRP-** One loan pending. Available balance of \$186,325.

**ARC/RLF-** Available balance of \$330,879.

**EDA/RLF-** Available balance of \$96,675.

**Microloan-** Available balance of \$140,692.

**Ritchie RBEG-** Available balance of \$58,798.

**LKADC Microloan-** Available balance of \$93,629.

Diane Ludwig made a motion to approve the report of the Loan Review committee. Second by Eric Peters. Motion approved.

**b) Audit Committee**

The auditors are scheduled to be here the Tuesday after Labor Day.

**c) Finance Committee**

Lavada Williamson gave the report for the Finance Committee. The Finance Committee met prior to the MOVRC Board meeting and 1) reviewed the financial reports; 2) heard program updates; and 3) approved resolution to request matching funds for the ARC planning grant.

- **June Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **SCSEP.** The client information has been transferred to the office in Wheeling. Karen Matthews has been helping with the program closeout.
- **WIA Summer Program.** The program is running well. The final day for the youth to work will be August 6<sup>th</sup>. Joyce will be providing a summary of the Summer Youth Program to the Board at the August meeting.

Diane Ludwig made a motion to accept the Finance Committee report. Second by Ann Conageski. Motion approved.

**4. COMMUNITY DEVELOPMENT REPORT**

- a) Project Status List:** A list of projects under construction or out to bid was distributed.
- b) Deadlines:**  
**09/01/11 – PACF Applications**  
**10/07/11 – Courthouse Facility Grant Applications Due**
- c) WVU-P:** Dr. Gnage provided an updated on construction projects related to the school. Work on the downtown campus is moving forward and groundbreakings were held for the Applied Technology Center and the Child Development Center.

**5. OLD BUSINESS**

- a) Energy Efficiency & Conservation Block Grants:** The projects for the second round have been submitted to the state and are at SHPO for review.

**6. NEW BUSINESS**

- a) REAP Program:** Jim informed the board about a potential USDA program that provides funds to assist rural businesses with energy audits and could provide up to 25% of costs associated with energy efficiency projects by rural businesses. Jim will bring more information to the August meeting.
- b) Nation Flood Insurance Program:** Jim provided a handout of FEMA's Community Rating System. The State wants to work with the Regional Councils to perform Community Rating audits for local communities in order to lower flood insurance rates for residents. More information will be provided as we receive it.
- c) Small-Mart Conference:** At 6:00 PM, on September 8<sup>th</sup>, at the Lincoln Theater in New Martinsville. The Small-Mart initiative aims to improve the prosperity of every community by maximizing local self-reliance and opportunities for locally owned buildings.

**There being no further business, the meeting adjourned at 6:50 P.M.**



## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – AUGUST 17, 2011**  
**DATE: SEPTEMBER 1, 2011**

The MOVRC Board of Directors held its monthly meeting on August 17, 2011 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	Alan Haught
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	Jim Vogt
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	
Tyler County Development Authority	Eric Peters

Wood County Development Authority  
Private Sector – Tim Bailey  
Private Sector – Bill Boyle  
Private Sector – Eldon Haught  
Private Sector – Robert Riggs  
Private Sector – Mike Nelson  
Private Sector – Todd Ritchie  
Private Sector – Don Stephens  
Private Sector – Larry McCallister  
Chamber of Commerce – Director  
Higher Education – Dr. Marie Foster-Gnage  
Labor – Carl Reynolds

Eldon Haught  
Robert Riggs

Don Stephens

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Tim Meeks	Staff
Jim Mylott	Staff
Joyce Okes	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the July meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. PROGRAM DIRECTOR'S REPORT – Workforce Investment Act**

Joyce Okes provided an overview of the WIA program and an update on the WIA Summer Youth Program. 480 youth were enrolled in Work Readiness Week; 444 youth were working as of August 12<sup>th</sup>. There were 63 work sites and 50 supervisors employed by the program. Wages paid for the Summer Youth Program through August 12<sup>th</sup> totaled slightly over \$736,580.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and reviewed the loan fund balances and loan status report.

There are a number of loan proposals pending; if closed, the following **Loan Fund Balances** would result:

**IRP-** One loan pending. Available balance of \$342,514.

**ARC/RLF-** Available balance of \$341,170.

**EDA/RLF-** Available balance of \$100,397.

**Microloan-** Closed loan with Parkersburg Coffee Company. Available balance of \$143,633.

**Ritchie RBEG-** Available balance of \$59,245.

**LKADC Microloan-** Available balance of \$95,910.

Eric Peters made a motion to approve the report of the Loan Review committee.  
Second by Diane Ludwig. Motion approved.

**b) Audit Committee**

The auditors are scheduled to be here the Tuesday after Labor Day.

**c) Finance Committee**

Lavada Williamson gave the report for the Finance Committee. The Finance Committee met prior to the MOVRC Board meeting and reviewed the financial reports.

- **July Balance Sheets** were mailed to all Board members. Copy in Minutes Book.

**5. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** The project status list was not prepared this month.

**b) Deadlines:**

**10/07/11** – Courthouse Facility Grant Applications Due

**6. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** We have been informed that the SHPO reviews for the second round of projects have been completed and that we should be receiving the letters soon. Once the letters are received, the package containing all of the projects will be submitted to the Division of Energy.

**b) USDA REAP program.** This program provides funds to assist rural businesses with energy audits and could provide up to 25% of costs associated with energy efficiency projects by rural businesses. The funds were not confirmed in the FY12 federal budget. If funds are available, we will apply.

**7. NEW BUSINESS**

**a) Loan Structuring:** This item was not needed, and was removed from the agenda at Jim's request.

**b) Ross Foundation:** Staff has met with a representative from the Ross Foundation. They may be willing to invest \$50,000 in our loan program. The original concept would be for projects in downtown Parkersburg. More information will be provided as discussions proceed.

**There being no further business, the meeting adjourned at 6:56 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – SEPTEMBER 21, 2011**  
**DATE: SEPTEMBER 27, 2011**

The MOVRC Board of Directors held its monthly meeting on September 21, 2011 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	Jim Vogt
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe
Tyler County Commission	
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	
Tyler County Development Authority	
Wood County Development Authority	

Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Larry McCallister	
Chamber of Commerce – Director	Jill Parsons
Higher Education – Dr. Marie Foster-Gnage	
Labor – Carl Reynolds	

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Tim Meeks	Staff
Jim Mylott	Staff

**1. APPROVAL OF MINUTES**

The minutes from the August meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. PROGRAM DIRECTOR'S REPORT –**

There was no program director's report this month.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Mark Whitley gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and 1) reviewed the loan fund balances and loan status report; and heard about several loan applications that are in process.

There are a number of loan proposals pending; if closed, the following **Loan Fund Balances** would result:

**IRP-** One loan pending. Available balance of \$495,317.

**ARC/RLF-** Available balance of \$350,533.

**EDA/RLF-** Available balance of \$103,515.

**Microloan-** Available balance of \$146,639.

**Ritchie RBEG-** Available balance of \$59,691.

**LKADC Microloan-** Available balance of \$96,390.

Ross Foundation has invited the MOVRC to submit an application for loan funds to create a revolving loan fund to assist small businesses in Jackson, Pleasants, Ritchie, and Wood Counties (the counties of overlap for the MOVRC and Ross Foundation). The funds would be a loan to us at 0% for three years, similar to the IRP program. We would use the existing underwriting standards. The Loan Review Committee recommends that the Board approve the resolution authorizing Jim to submit the application to the Ross Foundation. Robert Riggs made a **motion to approve the resolution**. Second by Dave Boothe. Motion approved.

Dave Boothe made a motion to approve the report of the Loan Review committee. Second by Mark Whitley. Motion approved.

**b) Audit Committee**

Staff has received the draft of the MOVRC audit, and the WIA audit has been started.

**c) Finance Committee**

Lavada Williamson gave the report for the Finance Committee. The Finance Committee met prior to the MOVRC Board meeting and reviewed the financial reports.

- **August Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **RSVP Director.** Janet Somerville had been the director of both the FGP and RSVP programs. She has decided to concentrate full time on the FGP program. Her assistant, Anne McFee, will now be the RSVP Program Director, which is a part-time position.
- **Rod Poling, SCP Director,** will attend the American Express Leadership Academy in Washington, DC. He is one of 48 participants selected from applications received nation-wide.
- **SSBCI.** US Treasury has allocated funds to the 50 states. WV has not as yet allocated its funds to the various regional entities that will be the sub-recipients. Jim will meet with local banks to assist in determining the amount of funds MOVRC should request from the sub-allocation.
- **PEIA Pathways to Wellness.** MOVRC will hold a PEIA Health Screening on October 20<sup>th</sup>. The screening is free to those with PEIA insurance and is open to any entity with PEIA health insurance.
- **ARC Flex-E-Grant.** Staff is soliciting suggestions for topics for potential Flex-E-Grant application.
- **Resolution-ARC Planning Grant.** The Finance Committee recommends approval of the resolution to submit the application for the annual ARC planning grant for the calendar year 2012. Diane Ludwig made a motion to approve the resolution. Second by Dave Boothe. Motion approved.

**5. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** The project status list was not prepared this month.

**b) Deadlines:**

**10/07/11** – Courthouse Facility Grant Applications Due

**10/22/11** – ARC Grant Applications

**11/04/11** – ARC Flex-E-Grant Applications

**11/15/11** – Transportation Enhancement Grant Notice of Intent to Apply Due

**12/15/11** – Recreational Trails Notice of Intent to Apply Due

**6. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** The Governor has issued the letters of award. Bob is working with the local governments on the contractual documents. Once the contract documents are complete, the projects can go to bid.

**b) USDA REAP Program:** There will be a presentation of the REAP program to local businesses on 10/19 at 1 pm in the Parkersburg City Building.

**7. NEW BUSINESS**

There was no new business to bring before the Board.

**There being no further business, the meeting adjourned at 6:30 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – OCTOBER 19, 2011**  
**DATE: OCTOBER 20, 2011**

The MOVRC Board of Directors held its monthly meeting on October 19, 2011 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	
Pleasants County Development Authority	
Ritchie County Development Authority	Steve Parks
Tyler County Development Authority	Eric Peters
Wood County Development Authority	Cam Huffman

Private Sector – Tim Bailey  
 Private Sector – Bill Boyle  
 Private Sector – Eldon Haught  
 Private Sector – Robert Riggs  
 Private Sector – Mike Nelson  
 Private Sector – Todd Ritchie  
 Private Sector – Don Stephens  
 Private Sector – Larry McCallister  
 Chamber of Commerce – Director  
 Higher Education – Dr. Marie Foster-Gnage  
 Labor – Carl Reynolds

Robert Riggs

Don Stephens

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Bob Leach	Staff
Tim Meeks	Staff
Jim Mylott	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the September meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. PROGRAM DIRECTOR'S REPORT –**

There was no program director's report this month.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and 1) reviewed the loan fund balances and loan status report; 2) reviewed and approved an application to be funded by both the IRP and ARC-RLF programs; and 3) approved circulation of information and electronic vote on a microloan application received too late for review to be completed before LRC meeting; 4) approved an exchange of vehicles used as collateral for a microloan client; and 5) approved a reduction of the IRP interest rate on new loans for a trial six-month period. The interest rate would be a range of 2.75% to 3.25%. The rate would be based on collateral and credit worthiness.

There are a number of loan proposals pending; if closed, the following **Loan Fund Balances** would result:

**IRP-** Closed recap of loan with Wood County Parks and Recreation. One loan pending. Available balance of \$458,782.

**ARC/RLF-** One loan pending. Available balance of \$275,533.

**EDA/RLF-** Available balance of \$106,714.

**Microloan-** Available balance of \$149,913.

**Ritchie RBEG-** Available balance of \$60,138.

**LKADC Microloan-** Available balance of \$97,651.

Eric Peters made a motion to approve the report of the Loan Review committee. Second by Ann Conageski. Motion approved.



**b) Audit Committee**

Ann Conageski gave the report for the Audit Committee. The Audit Committee met prior to the MOVRC Board meeting and reviewed and approved the drafts of the WIA and MOVRC audits. Ann Conageski made a motion to accept the draft audits and to authorize payment of the audit firm once the final drafts are received. Second by Cam Huffman. Motion approved.

**c) Finance Committee**

Lavada Williamson gave the report for the Finance Committee. The Finance Committee met prior to the MOVRC Board meeting and reviewed the financial reports.

- **September Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **SCP** received a \$5,000 grant from the Sisters of St. Joseph Foundation.
- **ARC Flex-E-Grant.** Staff is recommending an application that includes a variety of training (legal/financial/procedural) for local governments and non-profit boards. Staff presented a resolution to submit the Flex-E-Grant application on behalf of the MOVRC. Mark Whitley made a motion to approve the resolution to submit the 2011 Flex-E-Grant application. Second by Dave Boothe. Motion approved.

**5. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** The project status list was not prepared this month.

**b) Deadlines:**

**11/15/11** – Safe Routes to Schools Applications

**11/15/11** – Transportation Enhancement Grant Notice of Intent to Apply Due

**12/15/11** – Recreational Trails Notice of Intent to Apply Due

**12/16/11** – ARC Grant Applications Due

**6. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** All of the second round projects in our region have been advertised for bid. The bid openings begin in late October, with the final bid-opening in mid-November. Construction phase to be completed this winter.

**b) USDA REAP Program:** A presentation of the REAP program was held on 10/19 at the Parkersburg City Building. Jim would like to either have a staff member trained as an energy auditor or to hire an auditor to assist local businesses. We could provide loan funds that could be repaid with the energy savings.

**7. NEW BUSINESS**

Jim attended a NADO meeting on the Congressional appropriations for the FY12 budget. There will be significant cuts over the next few years. We need to come with additional funding streams over the next few years to offset the lost revenue.

**There being no further business, the meeting adjourned at 6:48 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – NOVEMBER 16, 2011**  
**DATE: NOVEMBER 17, 2011**

The MOVRC Board of Directors held its monthly meeting on November 16, 2011 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	Alan Haught
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	
Roane County Commission	
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	Steve Parks
Tyler County Development Authority	Eric Peters
Wood County Development Authority	Cam Huffman

Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	Eldon Haught
Private Sector – Robert Riggs	
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Larry McCallister	
Chamber of Commerce – Director	Jill Parsons
Higher Education – Dr. Marie Foster-Gnage	Dr. Marie Foster Gnage
Labor – Carl Reynolds	

**Visitors and Staff:**

Marian Clowes	Parkersburg Area Community Foundation
Janelle Dotson	Staff
Carol Jackson	Staff
Bob Leach	Staff
Jim Mylott	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the October meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. FUNDING OPPORTUNITIES:**

Diane Ludwig provided the Board with information on the Sisters of St. Joseph Charitable Fund (SSJCF). During the last few cycles, the SSJCF had more money than funding applications. She was encouraging the Board to work with eligible groups in their communities to generate applications for the next funding round.

Marian Clowes provided information on the grant program available from Our Community's Foundation, which is the umbrella organization that includes the Parkersburg Area Community Foundation and the Regional Affiliates. Although they have not had enough money to fund all eligible applications, she encouraged members to apply.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and 1) reviewed the loan fund balances and loan status report; and, 2) accepted the withdrawal by the applicant of an application to be funded by both the IRP and ARC-RLF programs.

**Loan Fund Balances:**

**IRP-** Available balance of \$520,933.

**ARC/RLF-** Available balance of \$356,718.

**EDA/RLF-** Available balance of \$111,114.

**Microloan-** Available balance of \$167,090.

**Ritchie RBEG-** Available balance of \$60,585.

**LKADC Microloan-** Available balance of \$99,011.

- **EDA-RLF Semi-Annual Plan Certification.** The resolution was approved by the LRC and recommended to the Board for approval. This document certifies that the EDA-RLF program is being operated consistent with the RLF plan submitted to the EDA. Eric Peters made a **motion to approve the resolution.** Second by Diane Ludwig. Motion approved.

Eric Peters recused himself from the discussion of the modifications to the Tyler County Development Authority's IRP loan. Mark Whitley reported that the TCDA has been making interest only payments since the loan was closed in November 1999. They have paid nearly \$9,000 more in interest than would have been paid if they had made full monthly payments. The TCDA has a prospect to lease the building and property, and needs to provide them with a monthly lease cost that covers the debt service on the IRP loan and a loan with the WV EDA. The LRC approved applying the additional interest paid toward principal and refinancing the resulting principal balance for 15 years and 2.75%. Mark Whitley made a motion to approve the LRC recommendation for this loan. Second by Cam Huffman. Motion approved.

**Ross Foundation:** The foundation has wanted to do project-related investments, under guidelines for eligible uses of foundation money. Representatives came to us with a proposal to operate a revolving loan fund in the counties that the foundation serves. Under this program, the Ross Foundation will loan the Regional Council \$50,000 at 0% interest for 6 years. At the end of six years, we would either repay the \$50,000 to Ross, or the foundation would forgive the loan. The LRC has approved operating this new loan pool utilizing the Microloan format and loan documents. The interest rate would be New York prime on the day of closing for a term of six years. The maximum loan amount would be \$25,000 and could be used for all currently eligible purposes. Our normal underwriting requirements would be followed. We have received the contract documents with the Ross Foundation. The LRC approved the contract, pending review and concurrence by our attorney. Eric Peters made a motion for the board to approve the proposed contract pending review and concurrence by our attorney. Second by Ann Conageski. Motion approved.

**b) Audit Committee**

Ann Conageski gave the report for the Audit Committee. The final audit has been received and filed with the federal clearinghouse.

**c) Finance Committee**

The finance committee was postponed from earlier.

- **October Balance Sheets** were mailed to all Board members. Copy in Minutes Book.

## 5. **COMMUNITY DEVELOPMENT REPORT**

- a) Project Priority List:** The annual project priority list for the CEDS was presented to the Board. Diane Ludwig made a motion to approve the Project Priority List. Second by Eldon Haught. Motion approved.

**b) Deadlines:**

- 12/15/11** – Recreational Trails Notice of Intent to Apply Due
- 12/16/11** – ARC Grant Applications Due
- 01/11/12** – Sisters of St. Joseph Letters of Inquiry
- 02/15/12** – Transportation Enhancement Applications
- 02/15/12** – Recreational Trails Applications
- 03/01/12** – Parkersburg Area Community Foundation Applications

6. **OLD BUSINESS**

- a) **Energy Efficiency & Conservation Block Grants:** Construction phase is anticipated to be completed by March/April 2012.
- b) **USDA REAP Program:** Not needed.
- c) **Ford Foundation:** We are a sub-grantee for NADO, who received funds from the Ford Foundation. The purpose of the grant is to implement projects to increase wealth. The project chosen in our region is the Chestnut Ridge Artist Colony in Spencer. The goal will be to draw in other artisans in the area to promote all of their work.

7. **NEW BUSINESS**

- a) **Nominating Committee.** Election of officers will be held in January. Don Stephens appointed Mark Whitley, Diane Ludwig, and Ann Conageski to be on the committee.
- b) **December Meeting.** Without objection, the Board agreed to cancel the December meeting. Any business that cannot wait until January can be done electronically.
- c) **Future Meeting Schedule.** Jim asked the Board to consider whether holding quarterly Board meetings would draw greater attendance.
- d) **Board Member Appointments.** It is time to review the private sector membership to determine who is up for reappointment and if there are vacancies to be filled.

**There being no further business, the meeting adjourned at 7:01 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – JANUARY 18, 2012**  
**DATE: JANUARY 23, 2012**

The MOVRC Board of Directors held its monthly meeting on January 18, 2012 at its offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	
Town of Middlebourne	
Town of North Hills	Bill Summers
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	Jim Vogt
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	Jay Powell
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	Blair Couch
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	Steve Parks
Tyler County Development Authority	
Wood County Development Authority	

Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	Eldon Haught
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Larry McCallister	
Chamber of Commerce – Director	
Higher Education – Dr. Marie Foster-Gnage	Dr. Marie Foster Gnage
Labor – Carl Reynolds	

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Bob Leach	Staff
Tim Meeks	Staff
Jim Mylott	Staff

**1. APPROVAL OF MINUTES**

The minutes from the November meeting were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. COMMITTEE REPORTS**

**a) Loan Review Committee**

Mark Whitley gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and 1) reviewed the loan fund balances and loan status report; 2) approved a loan from the LKADC microloan fund; 3) approved an application to be funded from the ARC-RLF and IRP pools; 4) approved the releases of the assignments of life insurance policies on the principal owners for one loan; and, 5) approved the subordination of our deed of trust, so that a client can refinance the personal residence used as collateral.

**Loan Fund Balances:**

**IRP-** One loan pending. Available balance of \$469,513.

**ARC/RLF-** one loan pending. Available balance of \$310,095.

**EDA/RLF-** Available balance of \$118,941.

**Microloan-** Available balance of \$171,330.

**Ritchie RBEG-** Available balance of \$61,479.

**LKADC Microloan-** One loan pending. Available balance of \$86,228.

- **EDA-RLF Semi-Annual Plan Certification.** The resolution was approved by the LRC and recommended to the Board for approval. This document certifies that the EDA-RLF program is being operated consistent with the RLF plan submitted to the EDA. Eric Vincent made a **motion to approve the resolution**. Second by Diane Ludwig. Motion approved.
- **SSBCI.** We were approved as one of seven participants throughout the state. Jim provided a draft worksheet outlining the details of the four products offered through the WV CAP program. The committee recommended approval of a resolution to all the Executive Director to execute all documents necessary to complete the MOU package and to implement the program.

Mark Whitley made a motion to approve the Loan Review Committee report. Second by LaVada Williamson. Motion approved.

**b) Audit Committee**

Nothing to report at this time.

**c) Finance Committee**

- **November Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **EDA Planning Grant Resolution.** The Finance Committee recommended approving the resolution to allocate local funds to match the FY12-13 EDA Planning Grant, and to authorize the Executive Director to sign all documents related to the application and grant. Lavada Williamson made a **motion to approve the resolution.** Second by Diane Ludwig. Motion approved.

**4. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** Staff presented the project status sheet.

**b) Deadlines:**

**02/15/12** – Transportation Enhancement Applications

**02/15/12** – Recreational Trails Applications

**03/01/12** – Parkersburg Area Community Foundation Applications

**03/26/12** – Small Cities Block Grant Applications

**5. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** There is one final project to go out to bid. All other are nearly completed. The quarterly meeting will be in our region this quarter.

**b) Board Membership-Private Sector Additions:** Diane Ludwig proposed Richard Hayhurst to serve as a private sector representative on the Board. Second by Eldon Haught. Motion approved.

**6. NEW BUSINESS**

**a) Election of 2012 Officers.** The nominating committee proposed keeping the current slate of officers: Chair – Don Stephens; Vice Chair – Blair Couch; Secretary – Jim Mylott; Treasurer – Lavada Williamson. Ann Conageski made a motion to approve the slate of officers as presented. Second by Mark Whitley. Motion approved.

**b) Discussion on changing to quarterly meetings.** Staff presented the question of whether the Board would like to change to quarterly meetings, in order to increase attendance at the Board meetings. After discussion, Blair Couch made a motion to continue with monthly meetings, but to hold one meeting each quarter in one of the other counties. These meetings would include a catered meal. Second by Tommy Nutter. Motion approved. Lavada Williamson invited the Board to Ritchie County for the first “traveling” Board meeting.

**c) FGP/RSVP/SCP** – These programs worked with other community programs to fill “blizzard bags” to be distributed to at risk persons with the area.

**d) FGP Director Janet Somerville was appointed to the state CNCS board.**

**There being no further business, the meeting adjourned at 6:45 P.M.**



## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**MOVRC FINANCE COMMITTEE**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – FEBRUARY 15, 2012**  
**DATE: FEBRUARY 16, 2012**

The MOVRC Board of Directors held its monthly Board and Finance Committee meetings on February 15, 2012 at its offices at 531 Market Street, Parkersburg at 6:00 PM. The Finance Committee meeting had been postponed from earlier in the evening. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	Alan Haught
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	
Roane County Commission	
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	

Pleasants County Development Authority	
Ritchie County Development Authority	Steve Parks
Tyler County Development Authority	Eric Peters
Wood County Development Authority	
Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Richard Hayhurst	Richard Hayhurst
Chamber of Commerce – Director	Jill Parsons
Higher Education – Dr. Marie Foster-Gnage	
Labor – Carl Reynolds	

**Visitors and Staff:**

Janelle Dotson	Staff
Sean Hill	WV Governor's Office
Carol Jackson	Staff
Jim Mylott	Staff
Rod Poling	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the January Finance Committee and Board meetings were mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. PROGRAM DIRECTOR'S REPORT: SENIOR COMPANION PROGRAM**

Rod Poling, Senior Companion Program Director, provided information on his program. The SCP currently has 45 companions in 11 counties. Companions must be at least 55 years of age and meet the income guidelines. The companions serve those 18 years of age or older who need assistance to remain in their homes. Companions work up to 40 hours per week, and receive a tax-free hourly stipend.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and reviewed and tentatively approved a loan from the SSBCI loan fund.

**Loan Fund Balances:**

**IRP-** Closed loan with JPL Ventures. Available balance of \$537,820.

**ARC/RLF-** Closed loan with JPL Ventures. Available balance of \$319,515.

**EDA/RLF-** Available balance of \$122,842.

**Microloan-** Available balance of \$173,619.

**Ritchie RBEG-** Available balance of \$61,925

**LKADC Microloan-** Closed loan with Little Kanawha Gas Measurement. Available balance of \$86,969.

**Foundation Loan Pool-** Available balance of \$50,000

Richard Hayhurst made a motion to approve the Loan Review Committee report. Second by Tommy Nutter. Motion approved.

**b) Audit Committee**

Nothing to report at this time.

**c) Finance Committee Meeting combined with Board Meeting**

- **Minutes** were approved at the beginning of the meeting.
- **January Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **Financials.** Jim discussed the financial reports.
- **Local Dues Structure.** The dues structure was revised based on the 2010 census. A schedule showing the changes to each member's dues was sent to all Board members. *Finance Committee:* Eric Peters made a motion to accept the revised dues structure and recommend to the Board. Second by Tommy Nutter. Motion approved. *Board Meeting:* Mark Whitley made a motion to approve the recommendation of the Finance Committee. Second by Robert Riggs. Motion approved.

**5. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** An updated list will be provided at next month's meeting.

**b) Deadlines:**

**02/29/12** – WV DEP – SRF Priority List

**03/01/12** – Parkersburg Area Community Foundation Applications

**03/26/12** – Small Cities Block Grant Applications

**6. OLD BUSINESS**

- a) Energy Efficiency & Conservation Block Grants:** The final projects should be finished soon. It is our region's turn to hold a state-wide quarterly meeting. It will be held on March 15<sup>th</sup> at the Comfort Suites in Mineral Wells.
- b) SSBCI:** There is nothing new to report on this program at the moment.

**7. NEW BUSINESS**

- a) Broadband Survey.** The agency received a contract from the WV Geological and Economic Survey offering to survey the broadband capacity in the region. The \$50,000 contract would be matched with in-kind.
- b) WIA Rehab grant.** Last March, Rehab awarded a grant to the WIA program to serve youth in a rehab program. The contract ends in February. WIA staff has requested that the program be extended through the end of the school year.
- c) Committee Appointments** – Jim suggested that Richard Hayhurst would be a good appointment to a subcommittee of the board. Richard expressed his willingness to serve on the Loan and Finance committee, and Don appointed him to both committees.
- d) New Representative from WV Governor's Office.** Sean Hill, who replaced Dot Underwood, introduced himself and provided contact information.

**8. EXECUTIVE SESSION**

Richard Hayhurst made a motion to enter executive session to discuss personnel issues, with Jim to stay. Second by Eric Peters. Motion approved. Entered: 6:38pm. Exited 6:50pm.

Jim Mylott announced his intention to retire. The Board has decided to advertise his position. Alan Haught made a motion to appoint a search committee to replace the executive director. Second by Steve Parks. Motion approved. The committee members appointed are: Richard Hayhurst, Eric Peters, Mark Whitley, Lavada Williamson, and Don Stephens.

**There being no further business, the meeting adjourned at 6:55 P.M.**



Mid-Ohio Valley Regional Council

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101  
Phone: (304) 422-4993 • Fax: (304) 422-4998  
[www.movrc.org](http://www.movrc.org)

### MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**MOVRC FINANCE COMMITTEE**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – MARCH 21, 2012**  
**DATE: MARCH 26, 2012**

The MOVRC Board of Directors held its monthly Board and Finance Committee meetings on March 21, 2012 at North Bend State Park Lodge, Cairo, Ritchie County, at 6:30 PM. The Finance Committee meeting was combined with the Board meeting this month. Chair Don Stephens presided.

#### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	Jim Vogt
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	Tommy Nutter
Pleasants County Commission	
Ritchie County Commission	Lavada Williamson
Roane County Commission	
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	Mark Whitley
Little Kanwha Area Development Corporation	Diane Ludwig

Pleasants County Development Authority	
Ritchie County Development Authority	Steve Parks
Tyler County Development Authority	Eric Peters
Wood County Development Authority	
Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Richard Hayhurst	Richard Hayhurst
Chamber of Commerce – Director	Jill Parsons
Higher Education – Dr. Marie Foster-Gnage	Dr. Marie Foster-Gnage
Labor – Carl Reynolds	

**Visitors and Staff:**

John Armstrong	St. Marys Oracle / Wirt County Journal
Donna Boley	State Senator
Janelle Dotson	Staff
Carol Jackson	Staff
Mark Jackson	Visitor
Bob Leach	Staff
Tim Meeks	Staff
Jim Mylott	Staff
Fred Rader	Staff

**1. AWARD**

Fred informed the Board that Jim had received the John Whisman “Vision” Award at the recent Development District Association of Appalachia conference in Washington, DC. Jim has been the Treasurer of the DDAA for over 10 years.

**2. GUEST SPEAKER – SENATOR DONNA BOLEY**

Senator Boley provided a synopsis of the 2012 WV Legislative session.

**3. APPROVAL OF MINUTES**

The minutes from the February Board meeting was mailed to all members. The minutes were approved as mailed.

**4. PUBLIC FORUM**

There were no members of the public wishing to speak.

**5. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and, 1) approved a \$150,000 IRP loan to a client approved for an SSBCI loan last month; 2) reviewed and tentatively approved a loan from the SSBCI loan fund; 3) approved a loan to an existing client for a new business venture and rolling the existing loan into the new loan; approved up to \$35,000 from the microloan fund for an existing client whose project had cost overruns.

**Loan Fund Balances:**

**IRP-** Three Loans Pending. Available balance of \$120,599.

**ARC/RLF-** Available balance of \$331,510.

**EDA/RLF-** Available balance of \$126,701.

**Microloan-** One loan pending. Available balance of \$141,168.

**Ritchie RBEG-** Available balance of \$62,372  
**LKADC Microloan-** Available balance of \$93,780.  
**Foundation Loan Pool-** Available balance of \$9

Eric Peters made a motion to approve the Loan Review Committee report. Second by Mark Whitley. Motion approved.

**b) Audit Committee**

Nothing to report at this time.

**c) Finance Committee Meeting combined with Board Meeting**

- **February Balance Sheets** were mailed to all Board members. Copy in Minutes Book. Eric Peters made **motion to approve the financial reports**. Second by Robert Riggs. Motion approved.
- **Resolution.** Staff submitted a resolution for the Foster Grandparent Program to apply for a Mini-Grant from the Pleasants County Commission. Lavada Williamson made a **motion to authorize the Foster Grandparent Program to apply for a mini-grant from the Pleasants County Commission**. Second by Robert Riggs. Motion approved.
- **United Way applications.** The FGP, RSVP, and SCP programs have prepared applications to be submitted to the United Way of the Mid-Ohio Valley for funds to be used as local match for federal funds received. Mark Whitley made a **motion to approve submission of the United Way applications**. Second by Robert Riggs. Motion approved.

**6. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** Staff provided a list of projects that are being pursued in Ritchie County. Copy on Minutes Book.

**b) Deadlines:**

**03/26/12 – Small Cities Block Grant Applications**

**7. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** The state-wide quarterly meeting was held in our region on March 15<sup>th</sup> at the Comfort Suites in Mineral Wells.

**8. NEW BUSINESS**

**a) Flex-E-Grant.** The Flex-E-Grant submitted by the MOVRC was approved.

**b) Search Committee.** Eric Peters was named Chair of the Search Committee. The committee has prepared a position description. The ad for the position will be sent to the newspaper in the region, and several state-wide and national organizations to be included on their websites. Deadline for submission of resumes is April 16.

**9. EXECUTIVE SESSION**

The executive session was not needed.

**There being no further business, the meeting adjourned at 7:30 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS  
MOVRC FINANCE COMMITTEE**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR**  
**RE: MEETING MINUTES – APRIL 18, 2012**  
**DATE: APRIL 19, 2012**

The MOVRC Board of Directors held its monthly Board meeting on April 8, 2012 at the MOVRC offices at 531 Market Street, Parkersburg at 6:00 PM. Chair Don Stephens presided.

### Names of Board Members in attendance are listed after the entity they represent:

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Friendly	
Town of Grantsville	
Town of Harrisville	Alan Haught
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Conageski
City of Pennsboro	Jim Vogt
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	
Pleasants County Commission	Jay Powell
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe
Tyler County Commission	Eric Vincent
Wirt County Commission	
Wood County Commission	
Jackson County Dev. Auth. & Roane County EDA	
Little Kanwha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	



Tyler County Development Authority  
Wood County Development Authority  
Private Sector – Tim Bailey  
Private Sector – Bill Boyle  
Private Sector – Eldon Haught  
Private Sector – Robert Riggs  
Private Sector – Mike Nelson  
Private Sector – Todd Ritchie  
Private Sector – Don Stephens  
Private Sector – Richard Hayhurst  
Chamber of Commerce – Director  
Higher Education – Dr. Marie Foster-Gnage  
Labor – Carl Reynolds

Eric Peters

Robert Riggs

Don Stephens  
Richard Hayhurst  
Jill Parsons

**Visitors and Staff:**

Janelle Dotson	Staff
Carol Jackson	Staff
Bob Leach	Staff
Tim Meeks	Staff
Jim Mylott	Staff
Fred Rader	Staff

**1. APPROVAL OF MINUTES**

The minutes from the March Board meeting was mailed to all members. The minutes were approved as mailed.

**2. PUBLIC FORUM**

There were no members of the public wishing to speak.

**3. PROGRAM DIRECTOR'S REPORT**

There were no program directors scheduled to speak this evening.

**4. COMMITTEE REPORTS**

**a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and, 1) received a status update on pending applications and approved applications; 2) approved EDA-RLF plan semi-annual certification to be recommended to the Board; and, 3) approved a loan origination fee for the SSBCI program.

**Loan Fund Balances:**

**IRP-** Three Loans Pending. Available balance of \$86,883.

**ARC/RLF-** One loan pending. Available balance of \$190,888.

**EDA/RLF-** Available balance of \$130,965.

**Microloan-** Closed loan with JPL Ventures. One loan pending. Available balance of \$115,256.

**Ritchie RBEG-** Available balance of \$63,116

**LKADC Microloan-** Available balance of \$93,492.

**Foundation Loan Pool-** Available balance of \$20,014

- EDA-RLF Semi-Annual Plan Certification. The resolution was approved by the LRC and recommended to the Board for approval. This document certifies that the EDA-RLF program is being operated consistent with the RLF plan submitted to the EDA. Eric Peters made a **motion to approve the resolution**. Second by Richard Hayhurst. Motion approved.

SSBCI loan origination fee. The Committee approved a loan closing fee for the SSBCI program of 1.5% of loan proceeds or \$1,000, whichever is less.

Richard Hayhurst made a motion to approve the Loan Review Committee report. Second by Eric Vincent. Motion approved.

**b) Audit Committee**

Nothing to report at this time.

**c) Finance Committee Meeting combined with Board Meeting**

- **March Balance Sheets** were mailed to all Board members. Copy in Minutes Book.
- **WIA Summer Youth.** We have not heard if we will receive additional funds to operate a summer youth program. If the additional funds are not received, a modified summer program will be implemented to serve youth already on the program.
- **BDC Lease.** Jim negotiated a lease extension with the existing tenant, SERCO, that allows them to sub lease to Legacy Design. The total annual BDC is \$42,000 per year.

**5. COMMUNITY DEVELOPMENT REPORT**

**a) Project Status List:** Staff provided a current project list. Copy in Minutes Book.

**b) Deadlines:**

**10<sup>th</sup> of each month** – IJDC Applications

**6. OLD BUSINESS**

**a) Energy Efficiency & Conservation Block Grants:** All of our projects are complete. We are waiting for the final distributions from the state to close out the construction portion of the projects. We will begin the energy efficiency reporting soon.

**b) Flex-E-Grant.** Trainings have been scheduled for

**5/3/12** – Parliamentary Procedures – Grantsville – Calhoun Senior Center

**5/24/12** – Financial Reports – Mineral Wells – Comfort Suites

**7. NEW BUSINESS**

**a) May Meeting.** Staff will be at the annual meeting of the WV Association of Regional Planning & Development Councils on the third Wednesday of May. That meeting has been moved to May 23<sup>rd</sup>.

**b) June Meeting.** That will be the quarterly off-site meeting. Details will be announced at the May meeting.

**c) Broadband Planning.** We have received a draft Memorandum of Understanding from the WV Geological and Economic Survey to collaborate on the WV Broadband Mapping Program. We would be responsible for conducting a broadband needs assessment and then developing a broadband strategic plan. The MOVRC would be reimbursed up to \$50,000 over an 18 month period for this project.

**d) Janelle Dotson,** Executive Assistant, is leaving the agency as of April 30.

**8. EXECUTIVE SESSION**

The executive session was not needed. The Search Committee met earlier to review resumes received and plan to have a candidate to recommend at the May meeting.

**There being no further business, the meeting adjourned at 6:31 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR** *Jm*  
**RE: MEETING MINUTES – MAY 23, 2012**  
**DATE: MAY 24, 2012**

The MOVRC board of Directors held its monthly Board meeting on May 23, 2012 at the Comfort Suites in Mineral Wells, WV at 6:00 P.M. Chair Don Stephens presided.

**Names of Board Members in attendance are listed after the entity they represent:**

Town of Auburn  
Town of Belmont  
Town of Cairo  
Town of Elizabeth  
Town of Ellenboro  
Town of Harrisville  
Town of Friendly  
Town of Grantsville  
Town of Middlebourne  
Town of North Hills  
City of Paden City  
City of Parkersburg  
Town of Pullman  
City of Ravenswood  
Town of Reedy  
City of Ripley  
City of Sistersville  
City of Spencer  
City of St. Marys  
City of Vienna  
Town of Williamstown  
Calhoun County Commission  
Jackson County Commission  
Pleasants County Commission  
Ritchie County Commission  
Roane County Commission

Alan Haught

Chip Westfall  
Tommy Nutter

Tyler County Commission  
Wirt County Commission  
Wood County Commission  
Jackson County Dev. Auth. & Roane Co. EDA  
Little Kanawha Area Development Corporation  
Pleasants County Development Authority  
Ritchie County Development Authority  
Tyler County Development Authority  
Wood County Development Authority  
Private Sector – Tim Bailey  
Private Sector – Bill Boyle  
Private Sector – Eldon Haught  
Private Sector – Robert Riggs  
Private Sector – Mike Nelson  
Private Sector – Todd Ritchie  
Private Sector – Don Stephens  
Private Sector – Richard Hayhurst  
Chamber of Commerce – Director  
Higher Education – Dr. Marie Foster-Gnage  
Labor – Carl Reynolds

Eric Vincent

Mark Whitley  
Diane Ludwig

Steve Parks  
Eric Peters

Don Stephens  
Richard Hayhurst  
Jill Parsons

**Visitors and Staff:**

Carol Jackson	Staff
Jim Mylott	Staff
Fred Rader	Staff
Sherry Murray	Staff
Tim Meeks	Staff
Bob Leach	Staff
Janet Somerville	Staff

**1. Approval of the minutes of the previous meeting**

Eric Peters made a motion to approve the minutes from the April 18, 2012 meeting as mailed.  
Diane Ludwig seconded, motion carried.

**2. Public Forum**

There were no members from the public wishing to speak.

**3. Program Directors Report: None**

#### 4. Committee Reports:

##### a) Loan Review Committee

Eric Peters gave the report for the Loan Review Committee. The Committee met prior to the MOVRC Board meeting and, 1) The committee approved moving forward on two loans. There was one payoff of a LKACD Microloan. They also approved the negotiation of the subsequent purchase of new loan software to be used by the staff to help manage the loan programs. Richard Hayhurst made a motion to approve the Loan Review Committee Report. Mark Whitley seconded, motion carried. Jill Parsons agreed to serve on the Loan Review Committee.

##### **Loan Fund Balances:**

**IRP – \$585,902.49**

**ARC - \$351,629.34**

**EDA/RLF - \$134,671.09**

**Microloan - \$146,431.47**

**LKADC - \$94,895.00**

**Ritchie County RBEG - \$63,412.79**

**Foundation Loan Pool - \$50,017.81**

##### b) Finance Committee Meeting

Lavada Williamson gave the report for the Finance Committee. They met prior to the MOVRC meeting.

- Carol updated the committee on the Workforce Investment Board and no action was taken.
- The State Program Monitoring is completed for the FGP and RSVP Programs.
- The financial report was held until the MOVRC meeting in the interest of time. Mr. Mylott discussed the financials. A copy of the financials were mailed to all Board members. Copy in the Minute book.
- **MOVRC** - The dues will be coming in. Approval of the local dues will be part of the budget approval process. The dues have just minor changes based on census numbers
- **Indirect Cost Analysis:** We are running at 47% and are in good shape.

A copy of the Program budgets was distributed to members present. The reason for handing out this is to let the board know how the program funds are flowing. Carol stated that the reason that the RSVP Program was extended through June is because they received some budget cuts..

Lavada Williamson made a motion to approve the Finance Committee Report. Eric Peters seconded, motion carried.

## 5. COMMUNITY DEVELOPMENT REPORT

- a) **Priority List:** Staff provided a current project list. Copy in Minute Book.
- b) **Deadlines:**  
10<sup>th</sup> of each month – IJDC Applications
- c) **Project Updates:** Fred Rader discussed a sewer project for the Town of Williamstown. The project is a real small one with a cost of \$70,000. You would have to borrow around \$100,000 because of paying for an accountant to do a Rule 42 and bond counsel. It is not cost effective to do a project like that. Richard Hayhurst asked the question if the MOVRC could loan the money from one of the loan programs. A suggestion that the staff made to the City is that if they have any other small projects that could be incorporated into this project. Grantsville Water should be completed by the first week or two of June. A closing was held on property at Happy Valley and there is one more to close.

## 6. OLD BUSINESS

- a) **Energy Efficiency & Conservation Block Grants:** Program is finished. Staff is working on final reports
- b) **Flex E Grant Update:** One meeting was held in Calhoun County. Another one will be held on May 24, 2012 at the Comfort Suites on Accounting/Auditing. The last item for this grant is to purchase the items for the Development Authorities and this will be done soon. The final wrap up on the grant should be the end of June.

## 7. NEW BUSINESS

- a) **Meeting Date Change – June 22:** The next meeting has been changed to June 22, 2012 at the Grand Pointe Conference Center at 4:00 P.M.
- b) **MOU with Workforce for FY13:** This is an annual agreement between the Workforce Investment Board and MOVRC to provide fiscal services on a cost reimbursement basis. Mark Whitley made a motion to approve the MOU between Workforce and MOVRC. Richard Hayhurst seconded, motion carried.
- c) **Application to Expand Service Area-FGP and SCP Programs:** An existing FGP and SCP program grant located in Buckhannon had the funding pulled. The State has opened up that program for bid. A flow chart was distributed to members present showing the existing grants and what the new application would be. The application process is going to be very quick. They are due by June 1<sup>st</sup> and will be awarded on June 15<sup>th</sup>. The program should up and running by July 1<sup>st</sup>. Richard Hayhurst made a motion to approve submitting the application. Mark Whitley seconded, motion carried.
- d) **WV Geological Planning Grant:** This is a grant to develop a regional strategic broadband development and adoption plan in our eight county area. The application needs to be completed by the end of our fiscal year. Will have contract for next meeting to be considered for approval.

## **8. EXECUTIVE SESSION**

Eric Peters made a motion to go into Executive Session for Personnel matters. Richard Hayhurst seconded, motion carried.

Entered back into regular session. Eric Peters, Chairman of the Search Committee for the Executive Director's position recommended that Carol Jackson be hired to fill that position. Richard Hayhurst made a motion to approve the Search Committee's Recommendation to hire Carol as Executive Director. Diane Ludwig seconded, motion carried.

**There being no further business, the meeting was adjourned at 6:30 P.M.**

## MEMORANDUM

**TO: MOVRC BOARD MEMBERS**  
**FROM: JIM MYLOTT, EXECUTIVE DIRECTOR** *Jm*  
**RE: MEETING MINUTES – JUNE 22, 2012**  
**DATE: JUNE 27, 2012**

The MOVRC Board of Directors held its monthly Board meeting on June 22, 2012 at the Grand Point Conference Center in Vienna, WV at 4:00 P.M. Chair Don Stephens presided.

**Names of Board Members in attendance are listed after the entity they represent:**

Town of Auburn	
Town of Belmont	
Town of Cairo	
Town of Elizabeth	
Town of Ellenboro	
Town of Harrisville	Alan Haught
Town of Friendly	
Town of Grantsville	
Town of Middlebourne	
Town of North Hills	
City of Paden City	
City of Parkersburg	Ann Congeski
Town of Pullman	
City of Ravenswood	
Town of Reedy	
City of Ripley	
City of Sistersville	
City of Spencer	
City of St. Marys	
City of Vienna	
Town of Williamstown	
Calhoun County Commission	Chip Westfall
Jackson County Commission	
Pleasants County Commission	
Ritchie County Commission	Lavada Williamson
Roane County Commission	Dave Boothe



Tyler County Commission	
Wirt County Commission	
Wood County Commission	Wayne Dunn
Jackson County Dev. Auth. & Roane Co. EDA	Mark Whitley
Little Kanawha Area Development Corporation	Diane Ludwig
Pleasants County Development Authority	
Ritchie County Development Authority	
Tyler County Development Authority	Eric Peters
Wood County Development Authority	
Private Sector – Tim Bailey	
Private Sector – Bill Boyle	
Private Sector – Eldon Haught	Eldon Haught
Private Sector – Robert Riggs	Robert Riggs
Private Sector – Mike Nelson	
Private Sector – Todd Ritchie	
Private Sector – Don Stephens	Don Stephens
Private Sector – Richard Hayhurst	
Chamber of Commerce – Director	Jill Parsons
Higher Education – Dr. Marie Foster-Gnage	
Labor – Carl Reynolds	

**Visitors and Staff:**

Carol Jackson	Staff
Jim Mylott	Staff
Bob Leach	Staff
Anne McFee	Staff
Joyce Okes	Staff
Rhonda Poling	Highmark-WIB Board Member
Dianna Flanagan	RESA V – WIB Board Member
Dick Waybright	WV Forestry & Jackson County Commissioner – WIB Board
Ron Blankenship	WIB Board
Karen Facemeyer	PAZ
Mike Jackson	

**1. Approval of the minutes of the previous meeting**

Mark Whitley made a motion to approve the minutes from the May 23, 2012 meeting as mailed.  
Dave Boothe seconded, motion carried.

**2. Public Forum**

There were no members from the public wishing to speak.

### **3. Program Directors Report: None**

### **4. Committee Reports:**

#### **a) Loan Review Committee**

Eric Peters gave the report for the Loan Review Committee. The loan for the Reliable Supply was approved; 1 loan tabled and 3 loans closed: Chestnut Ridge Winery, Herrington Yoak Ford and Precious Memories Kid Care. The new loan software was installed. Mark Whitley made a motion to approve the Loan Review Committee report. Eldon Haught seconded, motion carried.

#### **Loan Fund Balances:**

**IRP – \$536,374.51**

**ARC - \$360,281.67**

**EDA/RLF - \$138,785.97**

**Microloan - \$149,806.04**

**LKADC - \$96,102.76**

**Ritchie County RBEG - \$63,859.74**

**Foundation Loan Pool - \$50,022.06**

#### **b) Finance Committee Meeting**

Lavada Williamson gave the report for the Finance Committee. They met prior to the MOVRC meeting. The financials for May were reviewed. The budget for FY 13 was reviewed, approved and submitted to the full board for approval. It was recommended that approval of a resolution to update the signature cards at Community Bank for the removal of James Mylott and the addition of Carol Jackson. Alan Haught made a motion to approve the Finance Committee report. Eldon Haught seconded, motion carried.

### **5. COMMUNITY DEVELOPMENT REPORT**

- a) Priority List:** There were no project list presented, but there were no changes from last month.
- b) Deadlines:** The courthouse improvement project grants have a deadline of October 5<sup>th</sup>. The total for these projects is \$100,000 with a 20% match. They are looking at electrical, safety, roofing, insulation and ADA issues.
- c) Project Updates:** None

### **6. OLD BUSINESS**

- a) Flex E Grant Update:** Carol gave an update on this grant. The training portion has been completed, most of the equipment/software has been purchased for the Development Authority Offices. The grant will be closed on June 30<sup>th</sup>.

- b) **Broadband Grant Update:** The grant package was received to sign and return for the Grant of \$50,000 with a \$10,000 match. The Grant will run through October 2013. A meeting will be held in July to determine what level of involvement we will have and what the final deliverables are.

## **7. NEW BUSINESS**

- a) **RDP and CEDS:** These reports are required by EDA and ARC grants. A handout that covers what these reports are was distributed to members present. A copy will be in the minute book. This is a 5 year plan and goals may change as well as new projects. The handout includes a schedule for meetings of the committee. The local development directors are on the committee to be involved in this process.
- b) Don Stephens summarized his recent attendance at the NADO Executive Director Training and Summer Board Meeting in Park City in early June. He mentioned that funds seem to be moving away from EDA to National Science Foundation and that we will be looking into other sources of funds.
- c) The meeting moved into the recognition event for Jim Mylott's retirement.

Don Stephens thanked Jim for all his work and the many projects that have benefited over the years. Don made a presentation of a Jeff Fetty 3ft daffodil and a card from the board and staff.

Eldon Haught from Ritchie County spoke briefly on how their project wouldn't have proceeded without Jim's involvement and that he is really appreciated.

Ron Blankenship spoke on behalf of Calhoun County and thanked Jim for his service.

Karen Facemyer from PAZ thanked Jim for all the efforts in getting PAZ rolling and he was a pleasure to work with.

David Boothe expressed his thanks from Roane County.

Wayne Dunn expressed his appreciation from Wood County.

Jim thanked everyone for their well wishes and that everyone he has worked with throughout the years and mentioned the people who have been involved in the community in various capacities for a number of years: Eldon Haught, Alan Haught, Ron Blankenship, David Boothe and Don Stephens.

## **8. EXECUTIVE SESSION – NONE**

**There being no further business, the meeting was adjourned.**