



GUADALUPE-BLANCO RIVER AUTHORITY

**The Guadalupe–Blanco River Authority is seeking qualified applicants for the position of EXECUTIVE MANAGER OF BUSINESS DEVELOPMENT AND RESOURCE MANAGEMENT at its Sequin, Texas Headquarters.**

## **THE GUADALUPE–BLANCO RIVER AUTHORITY (GBRA)**

The Guadalupe–Blanco River Authority (GBRA) of Texas is seeking candidates to fill the position of Executive Manager of Business Development and Resource Management. The position reports directly to the General Manager of the Authority and functions as part of a six-member executive team which leads GBRA's professional staff activities. GBRA provides stewardship for the water resources in its 10-county statutory district, which begins near the headwaters of the Guadalupe and Blanco rivers, ends at San Antonio Bay, and includes Kendall, Comal, Hays, Caldwell, Guadalupe, Gonzales, DeWitt, Victoria, Calhoun, and Refugio counties.

## **POSITION PROFILE**

The Executive Manager of Business Development and Resource Management oversees the development of strategies, business opportunities, and projects as GBRA plans for the future. This executive is also responsible for GBRA's water quality programs, permits, and environmental services. As a promoter for the role of the Authority in the community, the Executive Manager is attentive to the external customer. The Executive Manager is responsible for strategic planning and the implementation of plans through project management, seeking and procuring cooperative agreements, ensuring public participation, and acquiring new property, new projects, and new programs for the Authority.

**Primary Duties.** Primary duties of the Executive Manager for Water Resources and Utility Operations are as follows:

1. Oversees GBRA activities for all new services and projects, including the negotiation of contracts for new services, property acquisition, acquisition of state and federal permits for new projects, maintaining schedules and cost controls, managing consultants during the initial stages of new projects, and expediting project completion.
2. Develops and maintains good relations with communities, including key elected and appointed officials, chambers of commerce, and other local organizations; and develops community initiatives to increase interest in GBRA as a provider of services, training, and technical assistance;
3. Oversees water quality management and planning activities of the Authority, including source water protection, coastal zone management, in-stream flow and bays and estuaries, aquatic vegetation management, lake management, and brush management;
4. Oversees environmental monitoring programs on the river system, including administering the Authority's participation in the Clean Rivers Program.
5. Oversees laboratory operations for the Authority;
6. Develops, maintains and updates conservation and drought management plans; and
7. Maintains regular contact and works closely with the Executive Manager of Government Relations, Executive Manager of Water Resources and Utility Operations, Executive Manager of Finance and Administration on GBRA's Executive Team, and General Counsel, sharing and coordinating information and activities.

**Personal Characteristics.** Some of the personal characteristics expected of the Executive Manager of Business Development and Resource Management are as follows:

- Ability to think creatively and innovatively in developing new ideas and new projects for the Authority;
- Ability to develop and implement complex, multi-disciplinary regional plans;

- Organized and able to keep projects on schedule, meet deadlines, and manage others in meeting deadlines.
- High moral character, loyal, cooperative, and professional in appearance and actions; and
- A self-starter and leader of people.

**Education.** This position normally requires, at a minimum, a bachelor's degree in engineering or a natural resource-related discipline, or a bachelor's degree in business administration or liberal arts with significant experience in natural resource development and management.

A professional engineering license is preferred.

**Experience.** The experience requirement for this position is at least eight (8) years of diversified experience in project development, water quality, and community relations. Experience in environmental permits and land acquisition is an asset.

**Compensation.** Salary for this position is an executive range with the specific compensation package depending upon qualifications and experience. GBRA provides excellent benefits including retirement and health plans.

## **THE GUADALUPE-BLANCO RIVER AUTHORITY**

The Guadalupe-Blanco River Authority is a recognized leader in managing water resources that benefit both people and the environment in its 10-county region covering the Guadalupe River and Blanco River basins. A regional public entity created in 1935 by the Texas Legislature, the mission of the Guadalupe-Blanco River Authority is to protect, conserve, reclaim, and steward the water resources of the region in order to ensure and promote quality of life for the public. The authority is governed by a nine-member Board of Directors appointed by the governor. Headquartered in Sequin, Texas, GBRA's professional staff members are located in communities throughout the region. Executive leadership is vested in a General Manager and Executive Managers. Some of the Texas cities in or near the GBRA region include Victoria, Seguin, and New Braunfels in the region; Austin, San Antonio, and Corpus Christi are nearby. Additional information about GBRA may be found at its website: [www.gbra.org](http://www.gbra.org).

## **APPLICATIONS**

**Closing Date:** Applications will be received until the position is filled; reviews of applications will begin June 17 and continue as needed.

### **To Apply:**

1. Send a professional letter of interest including (a) a brief statement of why you are interested in, and qualified for, this position, (b) your current compensation, (c) your compensation expectations if considered for this position; and (c) whether or not we may contact persons at your current place of employment;
2. Attach a current resume; and
3. If not included on the resume, attach a list of at least five references that we may contact, along with contact information for each (position, organization, telephone number, and e-mail address if available).

### **Send the Above Information by Mail or Delivery Service to:**

Ray Associates, Inc.  
 1304 Guadalupe Street  
 Austin, Texas 78701  
 Attention: Jim Ray, GBRA Executive Search

**Or,** by e-mail to [jray@rayassociates.com](mailto:jray@rayassociates.com)

Applicants who are selected for telephone or personal interviews will be required to complete and sign a GBRA official application form.

**The Guadalupe-Blanco River Authority is an Equal Opportunity Employer.**